

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES

Tuesday, January 15, 2019 at 2427 Blue Lake Dr., Magnolia

7:10 – Call to Order

Board Present: Bob Wise, David Pierce, Allen Livingston, Cheryl Conley, Ted Cummings, Glenn Buckley

Guests: Melissa Hendricks, Pilar Gutierrez, Tom Grayson, Hugh Fullerton

Acceptance of November Minutes

- Deferred to next mtg

Financials - Glenn

- Glenn reported financial status (attached).
- Received a \$250.00 donation from Ted Cummings for pollinator project.
- Tom recommended setting up a mechanism to fund maintenance. Agenda item for next mtg.

Board Positions-

- Board accepted resignation of Stacy and Allen Livingston due to move to Midland.
- Board voted to accept Melissa Hendricks and Ryan Bare to fill two vacant board positions.

Communications/Publicity

- Allen to deliver passwords for Facebook and Twitter accounts to Cheryl. Cheryl will make recommendation regarding improvements.

Membership

- Deferred

Preserve/Trails Committee – Bob/Dave

- Bob reported a successful maintenance day, but still had some problems with organization at startup and lack of tools. Bob and Melissa to prepare a list of equipment we should have available for work days. (may require association purchase some equipment).
- Bob reported that the safety fence at the creek overlook is catching too much debris and needs to be raised and anchored better to allow flow and minimize pressure on fence, Bob will follow up.
- One of the participants recommended using crushed basalt when we improve the NE trail.
- Glenn reported that there are 5 active Eagle projects including additional benches, a second kiosk and the last section of boardwalk.
- Dave reported that he will be attending a training session related to best practices to establish pollinator areas. Pilar suggest that Sheldon Lake may have some useful information and will follow up.

Canoe Trail Committee - Allen

- Allen has delivered a Jon Boat, trailer and trolling motor to Glenn for the association and requested reimbursement of \$1120.00 for the boat and trailer. Trailer approved at last mtg. Board approved the boat unanimously. Allen donated the trolling motor. Allen will get with Ryan to pass along information/contacts.

Nature/conference/Community Center

- Action deferred until last quarter of 2019

Web Site/Facebook/Twitter

- Suggestions to Cheryl/Glenn

Special Projects/Events –Glenn

- Survey/Stocking detention ponds pending.
- Glenn proposed starting an education event for Scouts/youth at the pond teaching area once the additional benches are in.

Coming Events

- March 2, 2019 - Booth at Woodland and Wildlife Expo
- April 13 - Fishing/Aquatic Ecology Event at Preserve
 - Glenn to check with Woodforest regarding utilizing the Christine-Allen Park for the event.
 - Cheryl to check on availability and cost of having a booth/animal at the event.
- October 5 – Harvest Festival with Woodforest
 - Bob will check with Texas Forestry Association

Next Meeting – Tuesday, March 19

Submitted by:

Glenn Buckley

LCGP FINANCIAL STATUS

January 11, 2019

Total Checking: \$13,418.41 Opex: \$6101.62; Capex/Program: \$7316.79

Liabilities: \$150

Remaining WMPID Grant \$25,171.60

PENDING

2/21/2017	OPEX	-150	Check to Mag Chamber	not cashed
	OPEX/ CAPEX	25,171.60	WMPID GRANT BALANCE	on request

2017

1ST QTR		INCOME	2836	EXPENSE	508.18
2ND QTR		INCOME	918.77	EXPENSE	1997.89
3RD QTR		INCOME	2598.32	EXPENSE	2082.76
4TH QTR		INCOME	515.72	EXPENSE	1238.8
		TOTAL	6868.81		6115.63

2018

1ST QTR		INCOME	7.07	EXPENSE	164.54	INCOME: Amazon Smile; EXPENSE: 2016 Tax filing, Set Up Debit Card
2ND QTR		INCOME	2008.07	EXPENSE	3744.84	INCOME: EXXONMOBIL GRANT \$1500; Donation \$500 EXPENSE: Ecosystem Services and Wetland Plant Signs; 2017 Financial Statement Prep and Tax Filing
3RD QTR		INCOME	438.44	EXPENSE	775.22	INCOME: Donation for Project \$400; \$16.6 tax reimbursement EXPENSE: \$400 for project; 50 brochures \$70.9; Gdaddy Hosting \$304
4TH QTR		INCOME	10530.25	EXPENSE	2001.61	INCOME: WMPID \$10000; EXXONMOBIL \$500; MISC \$30.25 EXPENSE: Game Cameras \$329.98; Trail Counter \$1291; UPS Mailbox \$288

WMPID GRANT ACCOUNTING

10000	IST Draw WMPID
-99.99	3 Terra Extreme Game Cameras w/o SD cards & batteries (Debit card)
-129.99	1 Wildgame Rival 20 Camera w card and batteries (Debit card)
-1291	Trail Counter, Data Retriever, Software - Debit Card Bill on Shipping

8479 BALANCE

LCGP 2019 OPERATING BUDGET (APPROVED)

ITEM	2018 ESTIMATE	2018 ACTUAL	2019 PROPOSED	COMMENT
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BASE OVERHEAD				
Web Site	\$240	\$287.64	\$287.64	
Mailbox	\$288	\$288	\$288	
Office Supplies/Misc	\$150	0	\$150	
D&O/Liability Insurance	\$1,400	\$1748.56	\$1748.56	Added Liability to D&O Need to check effect of program changes. May go up with aquatic program
Chamber Dues	0	0	0	
Accountant	\$525	\$450	\$450	
SUB TOTAL	\$2453	\$2774.2	\$2924.2	
PROGRAM				
American Canoe Assoc.	0	0	0	
Event Supplies	\$200	0	\$1200	\$125x8 for Portapotties, \$200 for refreshments
Canoe Trail Capital	\$0	\$0	\$5021.60	See detail attached
Preserve and Related Programs	950	0	\$1900	4 speakers/programs @ \$300 ea; Refreshments \$200; Program Promotion \$500
Access Road Improvements	0	0	\$10,000	Attempting to leverage by money working with adjacent landowners.
Preserve Improvements/Maintenance Capital	\$1500	1658.01	\$5200	4G Game Camera \$500; 4 Simple Game Cameras \$1600; Trail Counter and Housing \$1100; Meeting Tarp \$1000; Scout projects \$1000
Event Insurance	0	0	0	
Projects	0	0	\$1000	Support for Scout Projets
SUBTOTAL			24,321.60	

GRAND TOTAL

27245.80

1-12-2019

2019 FUNDING SOURCES

SOURCE	2019 PROPOSED	2018 ACTUAL	2019	COMMENTS
EXXONMOBIL VIP GRANTS	\$2,000	\$2000	\$2000	
Friends of Lake Creek	\$500	\$500.	\$1500	
WMPID	0	0	\$30,878	2 year program
Union Pacific Grant	12000	0	TBD	
Educational Grant	\$1,050	0	TBD	
Fund Raiser/Other Grants	\$1,000	960.94	\$4000	Bass Pro Shops
TOTAL				

1-12-2019

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES

Tuesday, March 18, 2019 at 2427 Blue Lake Dr., Magnolia

7:05 – Call to Order

Board Present: Bob Wise, David Pierce, Ted Cummings, Ryan Bare, Glenn Buckley

Guests: Pilar Gutierrez, Tom Grayson, John Wilson

Acceptance of November/January Minutes

- Deferred to next mtg

Financials - Glenn

- Glenn reported financial status (attached).
- Glenn applied for \$1500 ExxonMobil VIP Grant.
- No response from Bass Pro Shop

Board Positions/Officers

- Board voted that Glenn Buckley continue as president and Bob Wise continue as Vice President.
- Secretary position open and Glenn will follow up with possible candidate.
- Treasurer position – Tom suggested someone who would be a good fit and may be interested. Tom will follow up.

Insurance

- Glenn reported that the insurance is coming up for renewal and that we should update our broker as to the changes in program and check on the impact of adding stream work to our activities next year. Ted will follow up with our broker to see if/how our new program activities will affect our rates.

Communications/Publicity

- No report, but Glenn will send announcement of April 13 event to Cheryl to send to contacts.

Membership

- Deferred

Maintenance Equipment/Storage

- Board approved up to \$600 to acquire the first set of maintenance equipment as proposed by Melissa and Bob as summarized on the attached list (with the approval to add any critical items as long as the total is within \$600. Storage of this and our other equipment is becoming critical as beginning to exceed Glenn's storage.
- Agreed that Bob and Melissa should continue to research the acquisition, cost and mobility of a shipping container for storage. Part of that research will be to secure approval of a location to place the container. Melissa has also researched the cost of temporarily renting a local storage shed should the research take longer than anticipated.

Preserve/Trails Committee – Bob/Dave/Melissa

- Dave reported that trail is in pretty good shape for the March 30 Maintenance Day. Expect the remaining muddy areas to be reasonably dry by the 30th. Bob and Melissa to prepare a task list for maintenance day.
- Save reported surveying sites to be developed for milkweed planting. Questions remains as to palatability to hogs.

- Glenn reported 7 active and one recently completed Eagle projects including adding additional benches, last section of boardwalk on the blue trail, a new kiosk at the NE corner, Wood Duck boxes, all weather trail improvements on the E-W blue trail.
- Ryan reported that we are registered with inaturalst and encouraged members to download the application and report observations.
- John Wilson reported high hog activity and capturing pictures of deer that appeared distressed. He will try to get pictures and contact TPWD.

Canoe Trail Committee - Ryan

- Work on clearing the canoe trail will be delayed until 1st-2nd quarter of 2020 due to construction of the new section of FCT bridge. In the interim Ryan will work on locating potential stream access points between FCT and I45 and (with Bob and Dave) written safety guidelines for stream and preserve volunteers.

Nature/conference/Community Center

- Action deferred until last quarter of 2019

Web Site/Facebook/Twitter

- Suggestions to Cheryl/Glenn

Special Projects/Events –Glenn

- Survey/Stocking detention ponds pending.
- Glenn proposed starting an education event for Scouts/youth at the pond teaching area once the additional benches are in. This may include youth from the Kidi Academy who have approached us for June programs.
- Glenn will follow up on reptile presentation and Bob on wild plant expert.

Coming Events

- April 11 – Houston Wilderness Ecosystem Services Forum
- April 13 - Fishing/Aquatic Ecology Event at Preserve
 - Glenn to check with Woodforest regarding utilizing the Christine-Allen Park for the event.
- October 5 – Harvest Festival with Woodforest
 - Bob will check with Texas Forestry Association

Next Meeting – Tuesday, May 28

Submitted by:

Glenn Buckley

LCGP FINANCIAL STATUS

March 15, 2019

Total Checking: \$11,982 Opex: \$6112.31; Capex/Program: \$5869.69

Liabilities: \$445.74 – \$150 2018 Chamber check, recent \$275.74 in purchases to clear

Remaining WMPID Grant \$25,171.60

PENDING

FROM 3/2017	OPEX	-150	Check to Mag Chamber	not cashed
	OPEX	1500	EXXONMOBIL VIP GRANT	Direct deposit April/May
	OPEX/ CAPEX	25,171.60	WMPID GRANT BALANCE	on request

2017

1ST QTR		INCOME	250	EXPENSE	3070.76
2ND QTR		INCOME		EXPENSE	
3RD QTR		INCOME		EXPENSE	
4TH QTR		INCOME		EXPENSE	

TOTAL

WMPID GRANT ACCOUNTING

10000	IST Draw WMPID
-99.99	3 Terra Extreme Game Cameras w/o SD cards & batteries (Debit card)
-129.99	1 Wildgame Rival 20 Camera w card and batteries (Debit card)
-1291	Trail Counter, Data Retriever, Software - Debit Card Bill on Shipping
-1120	Jon Boat and trailer
-259.72	Creative XP 3G Camera
-21.64	Adapter for Data Hog
-189.99	10x20 AccelaFrame Canopy
-89.52	6'x30" Folding Table
-16.23	Bunjee Chords for Mounting Cameras

6781.92 BALANCE ON FIRST \$10,000 DRAW

BUDGET STATUS

ITEM	2019 APPROVED	2019 STATUS	COMMENT
Web Site	\$287.64		
Mailbox	\$288		
Office Supplies/Misc	\$150		
D&O/Liability Insurance	\$1748.56		Added Liability to D&O Need to check effect of program changes. May go up with aquatic program
Chamber Dues	0		
Accountant	\$450		
SUB TOTAL	\$2924.2		
American Canoe Assoc.	0		
Event Supplies	\$1200		\$125x8 for Portapotties, \$200 for refreshments
Canoe Trail Capital	\$5021.60	\$1120	See detail attached
Preserve and Related Programs	\$1900		4 speakers/programs @ \$300 ea; Refreshments \$200; Program Promotion \$500
Access Road Improvements	\$10,000		Attempting to leverage by money working with adjacent landowners.
Preserve Improvements/Maintenance Capital	\$5200	2008.56	4G Game Camera \$500; 4 Simple Game Cameras \$1600; Trail Counter and Housing \$1100; Meeting Tarp \$1000
Event Insurance	0		
Projects	\$1000		Support for Scout Projects
SUBTOTAL	24,321.60		

GRAND TOTAL	27245.80	3128.56
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2019 FUNDING SOURCES

SOURCE	2019 PROPOSED	2018 ACTUAL	2019	COMMENTS
EXXONMOBIL VIP GRANTS	\$2,000	\$2000	\$2000	Complete application for \$1500
Friends of Lake Creek	\$500	\$500.	\$1500	
WMPID	0	0	\$30,878	2 year program
Union Pacific Grant	12000	0	TBD	
Educational Grant	\$1,050	0	TBD	
Fund Raiser/Other Grants	\$1,000	960.94	\$4000	Bass Pro Shops
TOTAL				

3-20-2019

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES - DRAFT

Tuesday, May 28, 2019 at 2427 Blue Lake Dr., Magnolia

7:05 – Call to Order

Board Present: Bob Wise, Ted Cummings, Cheryl Conley, Melissa Hendricks, Glenn Buckley

Guests: Pilar Crespo, Alan Ramirez

Acceptance of November, 2018 and January/March, 2019 Minutes

- Approved as submitted

Financials - Glenn

- 2019 Budget Status (attached).
- LCGP Financial Status (attached); 2018 Financial statement posted on web site.
- 2018 Taxes filed by accountant
- Grants: Exxon/Mobil to be deposited on June 3; Glenn will follow up on Bass Pro Shops
- Funding Base Operating Expenses: Board rejected membership dues due to concern that didn't offer anything for membership and weren't well known in community (see communication/publicity). Question of base expense funding needs to be revisited.

Board Positions/Officers

- Board voted Pilar Crespo Gutierrez on to the board and she will fill the position of secretary (unanimous). Glenn will meet with her to show how to maintain records.
- Treasurer position – Waiting on report from Tom
- Need BIO's on some members. Check web site.

Insurance

- Ted checked on the impact of additional events on insurance and determined that we have sufficient flexibility for up to 50 events.
- Effect of adding work on canoe trail will be addressed with agent when bridge work is complete and creek access at the bridge location is allowed.

Communications/Publicity

- Agreed to use Lake Creek Preserve in communications for preserve. Lake Creek Greenway Partnership is official name for our organization.
- Glenn recommended promoting preserve as an example of youth contributions to community.
- Agreed that events needed better titles to capture imagination of youth and adults.
- Allen will look into how to get articles on preserve into Woodforest Monthly publication
- Cheryl will make her paper contact aware of what we are doing and refer them to me.
- Glenn will meet with Woodforest Director of Fun then prepare a flyer on the October Harvest Festival for the July Board meeting.

Membership

- Deferred

Maintenance Equipment/Storage

- Board approved the purchase of a 20' storage container for \$1500 +\$275 delivery pending approval of a convenient location.

- Bob and Glenn have approached Woodforest mgmnt. regarding approval of a location across from entrance to preserve. Proposed layout will be forwarded Woodforest for review tomorrow.

Preserve/Trails Committee – Bob/Dave/Melissa

- Ryan's guide to be used as a template. Defer preserve volunteer guide until July.
- Bob/Melissa will review trail before June 8 work day and Glenn will send request for volunteers.
- Dave reported planting 6 milkweed plants as a test site near the pond platform. Will continue planting when he returns from music festival. Native milkweed observed at orange BW 1 and 4 and added to inaturalist.
- Bob recommended a movable wood boardwalk for the temporary muddy area between the 4th and 5th orange boardwalks. Bob and Melissa will prepare a design.
- Stone pads tend to become slippery after a flood and need a non-slip coating
- Glenn reported 6 active and one recently completed Eagle projects including new boardwalks which needs non slip coating.
- Camera picked up considerable activity by Hasara trucks along road. Glenn will follow up to determine if road work has begun.
- Glenn has a new sign design on invasive species in the preserve that is ready for proofing.

Canoe Trail Committee - Ryan

- Work on clearing the canoe trail will be delayed until 1st-2nd quarter of 2020 due to construction of the new section of FCT bridge.
- Ryan is progressing on developing a draft safety guide that should be ready by the July meeting.
- Committee should continue trying to reach land owner/s with stream access between FCT bridge and I45.

Nature/conference/Community Center

- Glenn, Bob and Tom met with Commissioner Riley and his chief of staff and operations mgr. to discuss synergies. Agreed to work together on combined sports complex/nature/community center on high ground along Mulligan Drive.
- Commissioner is also looking for mitigation lands and Glenn sent several candidate properties (opportunities for additional preserved land).

Web Site/Facebook/Twitter

- Suggestions to Cheryl/Glenn

Special Projects/Events –Glenn

- Glenn to meet with Woodforest Director of Fun to develop a schedule for 2020.
- Glenn will follow up on reptile presentation and Bob on wild plant expert.
- Alan to follow up with Bonterra to evaluate interest in guided tours.
- Glenn gave representatives from Kiddie Academy and 4H a tour of the preserve in preparation for doing programs on the preserve.

Coming Events

- October 5 – Harvest Festival with Woodforest
 - Bob will check with Texas Forestry Association
 - Glenn working with youth groups to train to help run activities.

- Glenn is working with WMPID to determine the viability of a Trash Bash site in the area.

Next Meeting – Tuesday, July 16

Submitted by:

Pilar Gutierrez/Glenn Buckley

BUDGET STATUS

ITEM	2019 APPROVED	2019 STATUS	COMMENT
Web Site	\$287.64		
Mailbox	\$288		
Office Supplies/Misc	\$150		
D&O/Liability Insurance	\$1748.56	\$1748.00	Added Liability to D&O Need to check effect of program changes. May go up with aquatic program
Chamber Dues	0		
Accountant	\$450	\$450	
SUB TOTAL	\$2924.2		
American Canoe Assoc.	0		
Event Supplies	\$1200	\$199.72	\$125x8 for Portapotties, \$200 for signs
Canoe Trail Capital	\$5021.60	\$1120	See detail attached
Preserve and Related Programs	\$1900	\$308.23	4 speakers/programs @ \$300 ea; Refreshments \$200; Program Promotion \$500
Access Road Improvements	\$10,000		Attempting to leverage by money working with adjacent landowners.
Preserve Improvements/Maintenance Capital	\$5200	2840.23	4G Game Camera \$500; 4 Simple Game Cameras \$1600; Trail Counter and Housing \$1100; Meeting Tarp \$1000
Event Insurance	0		
Projects	\$1000	\$314.42	Support for Scout Projects
SUBTOTAL	24,321.60		

GRAND TOTAL	27245.80	6,980.60	As of 5/11/2019
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2019 FUNDING SOURCES

SOURCE	2019 PROPOSED	2018 ACTUAL	2019	COMMENTS
EXXONMOBIL VIP GRANTS	\$2,000	\$2000	\$2000	Complete application for \$1500
Friends of Lake Creek	\$500	\$500.	\$1500	
WMPID	0	0	\$30,878	2 year program

LCGP FINANCIAL STATUS

May 10, 2019

Total Checking: \$17,885.42 Opex: \$3796.45; Capex/Program: \$14089.4

Liabilities: \$445.74 (\$150 2018 Chamber check, Nick Colosimo project \$314.42 to clear)

Remaining WMPID Grant \$13,377.03

PENDING

FROM 3/2017	OPEX	-150	Check to Mag Chamber	not cashed
3/17/2019	capex	-314.42	Check to Nick Colosimo Eagle Project	Not cashed
	OPEX	1500	EXXONMOBIL VIP GRANT	Direct deposit June 3
	OPEX/ CAPEX	13,377.03	WMPID GRANT BALANCE	on request

2017

1ST QTR		INCOME	260.69	EXPENSE	4252.7
2ND QTR		INCOME	10,000.00	EXPENSE	2924.92
3RD QTR		INCOME		EXPENSE	
4TH QTR		INCOME		EXPENSE	

TOTAL

WMPID GRANT ACCOUNTING

+10000	IST Draw WMPID
-99.99	3 Terra Extreme Game Cameras w/o SD cards & batteries (Debit card)
-129.99	1 Wildgame Rival 20 Camera w card and batteries (Debit card)
-1291	Trail Counter, Data Retriever, Software - Debit Card Bill on Shipping
-1120	Jon Boat and trailer
-259.72	Creative XP 3G Camera
-21.64	Adapter for Data Hog
-189.99	10x20 AccelaFrame Canopy
-89.52	6'x30" Folding Table

-16.23	Bunjee Chords for Mounting Cameras
10.98	Reimbursement on Home Depot Order
-263.91	Weed Trimmer, mobil tool box, gas can
-52.06	Work gloves, Paint Brushes, Claw Hammer
-199.72	Signs for Events
-200	TWRC animal display for spring event
+10000	2ns Draw for road improvements
-1748	D&O and Liability Ins.
-450	Accountant Annual Fee

13,377.03 BALANCE ON FIRST TWO \$10,000 DRAWS

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES - DRAFT

Tuesday, August 20, 2019 at 2427 Blue Lake Dr., Magnolia

7:05 – Call to Order

Board Present: Bob Wise, Ted Cummings, Ryan Bare, Pilar Crespo, Cheryl Conley, Melissa Hendricks, Dave Pierce, Glenn Buckley

Guests: Alan Ramirez

Acceptance of May, 2019 Minutes

- Approved as submitted

Financials - Glenn

- LCGP Financial Status (attached page 4); \$8237.50 outstanding obligations .
- Grant Status (page 5); Have spent or committed \$21,680.12 with 13,491.48 remaining on grant.

Board Positions/Officers

- Recognized that Alan Ramirez had a financial background and met requirements for Treasurer. Bob nominated Alan for Treasurer position, seconded by Dave and unanimous. Glenn will work with Alan to obtain access to files and accounts.

Insurance

- No Issues

Communications/Publicity

- Reporter for Conroe Impact toured preserve in prep for an article on the preserve/greenway. Melissa and Pilar will watch for article.
- County has completed valuation of remainder of 539ac preserve. Waiting on follow on information from county before proceeding with next steps on Nature Center.
- Discussed need to get more publicity for preserve. Agreed to keep bringing ideas to papers – especially youth involvement.
- Glenn will start working on next newsletter to include information on road, inaturalist, recent completed projects, features and plans including pollinator garden and connection to Christine-Allen Park.

Membership

- Deferred

Road & Equipment Storage Area

- Initial work has been completed on the parking are/road extension including laying down fabric and the layer of gravel. Some additional widening of parking area and addition of crushed asphalt over parking area remain.
- There will be a turn around at end of parking area.
- Bob noted that area for storage module is not deep enough for a 20' container. Bob, Dave and Glenn will meet at the preserve to mark any needed changes to storage and pollinator areas.
- Bob and Dave will evaluate module type and delivery.

Preserve/Trails Committee – Bob/Dave/Melissa

- **TRAIL:** Trail is in reasonable shape for now, but will evaluate prior to October event. Bob recommended changing the name of the E-W trail connecting the trail head and NE/NW corners of the preserve to the green trail. Approved. Glenn will order the markers.
- **CAMERAS:** The first camera on Orange trail was stolen. Glenn purchased antitheft straps and will install with replacement camera and well as 3G camera across from trail head. Have to more cameras that need to be located on preserve.
- **WILDLIFE:** Recommended that we advertise the wildlife/plants on the preserve. Ryan noted that inaturalist has pictures of what has been observed so far and folks should be directed to it.
- **MONARCH/POLLINATOR PROJECT:** Dave has planted 6 aquatic milkweeds near the pond platform (6 survived). Glenn suggested planting some along the edge of the pond and within existing wetlands. Additional native pollinators have been planted along the trail.
- **SCOUT PROJECTS:** Glenn reported that four projects have been completed since May including adding additional stepping stones, completing the last section of boardwalk, adding additional trail benches and stabilizing erosion around the culvert along the entry road. Pending projects include: trail improvements to the Green Trail, a new kiosk in the NE corner of the preserve connecting to Christine-Allen Park, bird feeders around the observation platforms and adding Wood Duck Nesting Boxes to pond areas (Details pp 8-9).
- **HOG CONTROL:** John Wilson and friend have taken out 31 hogs so far this year using a team of 7 dogs equipped with GPS and Kevlar vests. Plans to try to hunt quarterly to keep the hogs out of the preserve. Need to add a sign at trail head noting park closed after dark.

Canoe Trail Committee - Ryan

- Work on clearing the canoe trail will be delayed until 1st-2nd quarter of 2020 due to construction of the new section of FCT bridge.
- Ryan is progressing on developing a draft safety guide between work and preparing for final orals. It will also set the format for the safety guide for the preserve. Water levels at USGS monitoring stations at the Fish Creek and I45 bridges will be used to set safe water levels.
- Ryan will start working on pulling together a committee
- Committee should continue trying to reach land owner/s with stream access between FCT bridge and I45.

Nature/conference/Community Center

- Waiting on results of Pct 2 negotiations on the preserve west of FCT.

Web Site/Facebook/Twitter

- Suggestions to Cheryl/Glenn

Special Projects/Events –Glenn

- Testing a youth nature program focused on Scout advancement in September.

Coming Events

- **HARVEST FESTIVAL:** Based on a meeting with the Woodforest “Director of Fun” agreed to minimize promotion outside Woodforest due to limitations on parking. The following day received a call asking to combine with another event later in October. Due to late hour agreed to run as planned, but advertise beyond Woodforest.
Will need help with promotion and set up on October 5

Next Meeting – Tuesday, November 19

Submitted By:

Pilar Crespo

LCGP FINANCIAL STATUS

August 20, 2019

Total Checking: \$10,500.31 Opex: \$4723.17; Capex/Program: \$5777.17

Liabilities: \$8237.5

Remaining WMPID Grant available \$20,819.88

PENDING LIABILITIES AND GRANTS

FROM 3/2017	OPEX	-150	Check to Mag Chamber	not cashed
3/17/2019	CAPEX	-314.42	Check to Nick Colosimo Eagle Project	Not cashed
6/29/2019	OPEX	-5.19	Shrerwin Williams	No charged
8/11/2019	CAPEX	267.89	Check to Sohan Kuretti Eagle Project	Not Cashed
	CAPEX	7500	Outstanding commitment on road	

2019 QUARTERLY INCOME/EXPENSE

1ST QTR		INCOME	260.69	EXPENSE	4252.7
2ND QTR		INCOME	11,639.00	EXPENSE	11329.24
3RD QTR	part	INCOME	0	EXPENSE	519.79
4TH QTR		INCOME		EXPENSE	

TOTAL

WMPID GRANT EXPENDITURES TO 8/11/2019

+10000	IST Draw WMPID
-99.99	3 Terra Extreme Game Cameras w/o SD cards & batteries (Debit card)
-129.99	1 Wildgame Rival 20 Camera w card and batteries (Debit card)
-1291	Trail Counter, Data Retriever, Software - Debit Card Bill on Shipping
-1120	Jon Boat and trailer
-259.72	Creative XP 3G Camera
-21.64	Adapter for Data Hog
-189.99	10x20 AccelaFrame Canopy
-89.52	6'x30" Folding Table
-16.23	Bunjee Chords for Mounting Cameras
10.98	Reimbursement on Home Depot Order
-263.91	Weed Trimmer, mobil tool box, gas can
-52.06	Work gloves, Paint Brushes, Claw Hammer
-199.72	Signs for Events
-200	TWRC animal display for spring event
+10000	2ns Draw for road improvements
-1748	D&O and Liability Ins.
-450	Accountant Annual Fee
-7500	½ payment for road improvements
-35.98	2 antitheft camera straps
-21.17	1 antitheft camera strap
-21.17	Domain Revealal
5819.88	BALANCE ON CURRENT WITHDRAWALS
15,171.60	REMAINING AVAILABLE FOR WITHDRAWAL

2019 BUDGET STATUS

ITEM	2019 APPROVED	2019 STATUS	COMMENT
Web Site	\$287.64	188.13	
Mailbox	\$288		
Office Supplies/Misc	\$150	5.14	SOS Search
D&O/Liability Insurance	\$1748.56	\$1748.00	Added Liability to D&O Need to check effect of program changes. May go up with aquatic program
Chamber Dues	0		
Accountant	\$450	\$450	
SUB TOTAL	\$2924.2	\$2391.27	
American Canoe Assoc.	0		
Event Supplies	\$1200	\$199.72	\$125x8 for Portapotties, \$200 for signs
Canoe Trail Capital	\$5021.60	\$1120	See detail attached
Preserve and Related Programs	\$1900	\$413.68	4 speakers/programs @ \$300 ea; Refreshments \$200; Program Promotion \$500
Access Road Improvements	\$10,000	\$7500	Attempting to leverage our money working with adjacent landowners.
Preserve Improvements/Maintenance Capital	\$5200	3259.97	4G Game Camera \$500; 4 Simple Game Cameras \$1600; Trail Counter and Housing \$1100; Meeting Tarp \$1000
Event Insurance	0		
Projects	\$1000	\$1126.23	Support for Scout Projects
SUBTOTAL	24,321.60	13619.6	

GRAND TOTAL	27245.80	16010.87	As of 8/11/2019
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2019 FUNDING STATUS 8-11-2019

SOURCE	2019 PROPOSED	2018 ACTUAL	2019 PROPOSED	2019 TO DATE	COMMENTS
EXXONMOBIL VIP GRANTS	\$2,000	\$2000	\$2000	\$1500	
Friends of Lake Creek	\$500	\$500.	\$1500	\$250	Dedicated to Pollinator Project
WMPID	0	0	\$30,878	\$35,171.60	2 year program
Union Pacific Grant	12000	0	TBD		
Educational Grant	\$1,050	0	TBD		
Fund Raiser/Other Grants	\$1,000	960.94	\$4000		Bass Pro Shops
TOTAL					

LAKE CREEK PRESERVE

SCOUT PROJECT LIST

8-14-2019

1. Construct and install 6-7 trail benches according to supplied plan and in designated locations. **COMPLETE – Nick Colosimo**
2. Construct an informational kiosk at the NE corner of the preserve. Plans to be supplied. **TAKEN-Ben Payor**
3. Erosion/Bank Stabilization – build retaining wall on north side of entrance road where culvert crosses road. Simplest design would be to use stacked cement bags held in place with rebar and adding a protective lip at top with landscaping timber . Also need to seal leaking along outside of culvert. **Erosion around the outside of the culvert had badly undercut the road. 6' deep cavern was filled with concrete before retaining wall was built. COMPLETE-Sohan Kureti**
4. 40-48' Boardwalk on Blue Trail - specs provided **COMPLETE - ANGUS McFarlane**
5. Trail Improvement Project 1 – Add steps at NE corner of blue trail, widen to 6' and add crushed basalt to the low areas along the E-W section of trail from the current trail head to the NE corner of the preserve (improve connection to new Woodforest park). **TAKEN- EVAN BOUDOUSQUIE**
6. Trail Improvement Project 2 – On creek loop – Reposition 2 trail markers to improve understanding and stability. Widen section of trail as needed to 6'. Add a 6-8' wide path between trail and creek on the point bar starting at large River Birch.
7. Tallowood Eradication (several spring/summer projects) – Involves researching approved methods for removal, identifying the two best approaches (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring.
8. Install 5 Wood Duck Boxes (3 already constructed but need modification for cleaning). Need to construct two more and install all 5 where designated (at least 2 at pond area near observation deck). **TAKEN - ASMITA MEREDIYA**
9. Construct and install hog and animal proof bird feeders for seed and fruit eaters **TAKEN-Hunter Westbrook (use Aimee Westbrook as contact)**

10. Add stepping stones to muddy sections of trail (40+ stones per Home Depot Pavestones Sandstone Model 70469 \$6.08 ea) **COMPLETE – NOAH KENT**

11. Bleach and Paint two observation decks and related benches. **TAKEN – David Asare**

12. Replace all rotted boards on BW orange 3. Leave ¼" gap on all boards. Dispose of rotten boards. **TAKEN – JAMES BRISTER**

LAKE CREEK GREENWAY PARTNERSHIP BOARD MINUTES

**Tuesday, November 19, 2019
2427 Blue Lake Dr., Magnolia, TX**

7:05 – Call to Order

Board Present: Bob Wise, Dave Pierce, Glenn Buckley, Ryan Bare, Alan Ramirez

Guests: Mike Honsinger

Acceptance of August 2019 Minutes

- Approved as submitted

Financials - Glenn

- Total Checking: \$10,994.31; Opex: \$4,441.18; Capex/Program: \$6,553.59; Liabilities: \$469.61
- LCGP Financial Status (see attached page 3 for full detail)
- Glenn noted 2019 budget was exceeded mainly due to purchase of shipping container and capital improvements to roadway.
- All voted to approve the 2019 financials
- Glenn proposed modification of bylaws to update the limit requiring two signatures from \$250 to \$500. Vote: all approve. Glenn and Alan to discuss options with bank about requiring two signatures on a check for more than \$500. Possibility of requiring a two-step approval instead of two signatures. Glenn/Alan to discuss best practice with the bank.

Insurance

- Potential Impact of Creek Work – May increase insurance cost. Glenn to ask Ted to obtain estimate from agent.

Communications/Publicity

- Community Presentations – Glenn discussed availability of presentation that can be used as a resource and modified for various opportunities to increase community engagement.
- Woodforest Marketing – Continuing to work with Woodforest to include preserve in marketing information. Woodforest has expressed interest in doing so.

Maintenance Equipment/Storage

- Quartermaster – Glenn noted that enough equipment has been acquired to start keeping a log. Glenn transferred inventory to Alan, but will ask Melissa if she is willing to be quartermaster.
- Planned improvements to module – Changes include painting the module and adding landscaping to camouflage.

Preserve/Trails Committee – Bob/Dave/Melissa

- Trail Status – Bob reported that the trail status is good, and that minimal maintenance is needed. A workday will be schedule in March when vegetation starts to regrow.
- Bob proposed that the western portion of the green trail be abandoned due to frequent flooding. The eastern portion of the green trail was proposed to be integrated with the blue trail. Signage should be updated accordingly. Vote: all approved.
- Active Scout Projects – Glenn discussed active and planned scout projects.

- Monarch Project – Dave reported success with the milkweed plantings. Determining additional locations in the preserve to install further plantings.
- Road Improvement Status – Cost were modified from \$10,000 to \$15,000 so that the complete section of road could be improved to end of preserve. Justin has agreed to perform the work with the Lake Creek Partnership providing the materials. Waiting for Justin to lay asphalt on top of base material over new parking/program area.
- Hog Control – John not present.
- Safety Guidelines – Deferred pending completion of canoe trail guidelines.
- Security/ Usage Monitoring – Glenn considering which type of camera to add at near road at front of preserve.

Canoe Trail Committee - Ryan

- Work on clearing the canoe trail will be delayed until 1st-2nd quarter of 2020 due to construction of the new section of FCT bridge.
- Ryan is progressing on developing a draft safety guide. It will set the format for the safety guide for the preserve. Water levels at USGS monitoring stations at the Fish Creek and I45 bridges will be used to set safe water levels.
- Ryan will follow up to investigate the easement located at Park Ave and Lake Creek Cr for use as ingress/egress.
- Mike Hosinger suggested testing engine and boat in calm water to get a feel for operation and capability.

Nature/conference/Community Center

- County attorney working with Woodforest on land acquisition. Meeting with Commissioner and architect to follow
- **MGSWCD Scholarship**
 - Scholarship half funded by TSSWCB and LCGP.
 - LCGP portion funded by dedicated donation.
 - Glenn noted that the scholarship is available to surrounding school districts.
 - Looking to promote availability of scholarship especially to science school teachers.

Coming Events

- March 21, 2020 Project Wild Workshop MISD
- March 28, 2020 Woodland and Wildlife Expo
- May TBD, 2020 Water Festival
- October 31, 2020 Trail of Treats/Harvest Festival @ Woodforest

9:00 - Adjourn

Next Meeting – Tuesday, January 19

LCGP FINANCIAL STATUS

November 15, 2019

Total Checking: \$10,994.31

Opex: \$4,441.18

Capex/Program: \$6,553.59

Liabilities: \$469.61

Remaining Grant available from past draws: \$4,237.98

Remaining WMPID Grant available to draw on: \$5,171.60

PENDING LIABILITIES AND GRANTS

FROM 3/2017	OPEX	-150	Check to Mag Chamber	not cashed
3/17/2019	CAPEX	-314.42	Check to Nick Colosimo Eagle Project	Not cashed
6/29/2019	OPEX	-5.19	Sherwin Williams	Not charged
	OPEX	+500	Outstanding VIP grant	

2019 QUARTERLY INCOME/EXPENSE

1ST QTR		INCOME	260.69	EXPENSE	4252.7
2ND QTR		INCOME	11,639.00	EXPENSE	11,329.24
3RD QTR		INCOME	10,301.00	EXPENSE	11,980.38
4TH QTR		INCOME	2,545.00	EXPENSE	890.95
TOTAL			24,475.69		28,453.27

2019 BUDGET STATUS 11/6/2019

ITEM	2019 APPROVED	2019 STATUS	COMMENT
Web Site	\$287.64	188.13	
Mailbox	\$288	\$288	Paid 11/5/219
Office Supplies/Misc	\$150	5.14	SOS Search
D&O/Liability Insurance	\$1,748.56	\$1,748.00	Added Liability to D&O Need to check effect of program changes. May go up with aquatic program
Chamber Dues	0		
Accountant	\$450	\$450	
SUB TOTAL	\$2924.2	\$2,679.27	
American Canoe Assoc.	0		
Event Supplies	\$1,200	\$199.72	\$125x8 for Portapotties, \$200 for signs
Canoe Trail Capital	\$5,021.60	\$1,120	See detail attached
Preserve and Related Programs	\$1,900	\$789.63	4 speakers/programs @ \$300 ea; Refreshments \$200; Program Promotion \$500
Access Road Improvements	\$10,000	(\$15,000)	Attempting to leverage our money working with adjacent landowners.
Preserve Improvements/Maintenance Capital	\$5,200	(\$6,797.11)	4G Game Camera \$500; 4 Simple Game Cameras \$1600; Trail Counter and Housing \$1100; Meeting Tarp \$1000
Event Insurance	0		
Projects	\$1,000	(\$1,476.62)	Support for Scout Projects
SUBTOTAL	24,321.60	25,302.17	

GRAND TOTAL	27,245.80	28,054.4	As of 11/6/2019
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LAKE CREEK GREENWAY BUDGET PROPOSAL 2019 vs PROPOSED 2020 BUDGET

PROJECT	ITEM	2019 APPROVED	2019 ACTUAL 11-6-2019	#	UNIT COST	ITEM TOTAL	2020 PROJECT TOTAL	COMMENTS	
CAPITAL IMPROVEMENTS	Scout Projects	1000	1475.7	4	300	1200		scout project storage lands	
	TOTAL	1000	1475.7				1200		
PROGRAM	Project Wild Workshop	0	0	1	1000	1000			
	speakers	1200	400	4	250	1000		Plants, Rept TWRC	
	refreshments	200	108.23	4	50	200			
	signs	200	199.72	2	200	400			
	portapotties	1000	0	4	125	500		Facilities at Allen Park	
	TOTAL	2600	707.95					3100	
EQUIPMENT	game cameras/trail counter	2100	1728.33	1	300	300		high resolution camera	
	Canoe Trail	5021.69	1120	1	1400	1400			
	TOTAL	7121.69	2848.33					1700	2nd jon board pending need
OVERHEAD	Web Site	287.64	188.13	1	287.64	287.64			
	Mail Box	288	288	1	288	288			
	Office Supplies	150	5.14	1	720	720		Increase due promotional	
	D&O/Liability Insurance*	1748.56	1748	1	1748.6	1748.56			
	Accountant	450	450	1	450	450			
	TOTAL	2924.2	2679.27					3494.2	
SCHOLARSHIP	with MGSWCD for \$1500	0	0	1	750	750		Anonymous	
	TOTAL	0	0					0	
GRAND TOTAL 2020		13,645.89	7,711.23					10,244.2	

* Liability may go up if begin clearing stream (need safety manual)

2020 INCOME SOURCES

SOURCE	PURPOSE	2019 PROJECTED	2019 ACTUAL	2020 PROJECTED
EXXONMOBIL VIP Grants	Operating	2000	2000	2000

Hauber Foundation	Project Wild/Programs	0	0
WIMPID Grant	Operating and Capital	35,171.60	30,000
Friends of Lake Creek	Operating	1500	0
Dedicated Grants	Special Projects	0	250 pollinators
	TOTAL		32250.00

2500
5,171.60
?
750 scholarship
10,421.6+

LAKE CREEK PRESERVE

PROJECT LIST

11-14-2019

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TAKEN-Ben Payor
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4. Install 5 Wood Duck Boxes (3 already constructed but need modification for cleaning). Need to construct two more and install all 5 where designated (at least 2 at pond area near observation deck). **TAKEN - ASMITA MEREDIYA**
5. Construct and install hog and animal proof bird feeders for seed and fruit eaters
COMPLETED OCTOBER 2019
6. Bleach and Paint two observation decks and related benches. **TAKEN – David Asare**
7. Replace all rotted boards on BW orange 3. Leave ¼” gap on all boards. Dispose of rotten boards and paint new boards. **COMPLETED – JAMES BRISTER**
8. Replace and paint remaining rotted boards on Orange BW2 plus level and stabilize BW4.
TAKEN - JASON LITTLE
9. Develop educational pollinator garden next to storage module. **TAKEN – McKENZIE**
10. Survey Lake Creek Preserve for locations appropriate for native milkweed. Prepare map, estimate number of plants needed, acquire plants and organize crew to plant (Eagle/Hornaday Project).
11. Paint and landscape storage module per guidelines supplied by Lake Creek Preserve Partnership.