

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MEETING MINUTES

Tuesday, January 19, 2021 by ZOOM

7:08 pm – Call to order

Board present: Bob Wise, Glenn Buckley, Ted Cummings, Cheryl Conley, Dave Pierce, Melissa Hendricks, Pilar Crespo

Committee members presents: Peter Jensen, Greg McFarland

Guests: Jim McCourt

- **Introduction of Guest/s**
- **Acceptance of November Minutes**
 - Minutes from the previous meeting on November 18, 2020 were reviewed and approved unanimously.
- **Financials – Calvin/Glenn**
 - 2020 Budget/Grant Status
 - In Calvin's absence, Glenn prepared (previously) and reviewed the Financial Report.
 - A final 2020 Budget Status was reviewed, and major expenditures explained. The 2020 approved budget was for \$10,244.20. Actual expenditures were \$7813.35. Reasons for finishing under budget were discussed by Glenn.
 - Acct Balance & outstanding obligations/assets
 - The LCGP financial status as of 1/14/2021 was approved and considered a part of these minutes.
 - Proposed Budget for 2021
 - Glenn revealed the previously prepared proposed 2021 budget with explanations of most budget items. The forecast was for \$11,924.20
 - Both capital expenditures and operating expenses were explained. Most capital expenditures in 2021 will be for development of trails and facilities on the new properties on the West side of the Fish Creek Thoroughfare. These trails will be designated the "West Trails" for discussion purposes.
 - New WMPID Grant for 2021
 - A new WMPID grant for \$7,500 was approved and Glenn has requested the first draw for next month to apply to trail projects.
 - ExxonMobil VIP Grants
 - A check for \$1500 equivalent to 150 volunteer hours submitted by Glenn in November 2020 is still being processed by ExxonMobil.
 - See attachment for details: LCGP Financial Status
- **Committee Positions- All**
 - Grants Committee
 - Program Committee
 - Peter and Greg serve on the Trails Committee.
- **Communication/Publicity – Cheryl /All**
 - Newsletter
 - Community Presentations
 - Woodforest Marketing
 - Preserve Tours – schedule
 - Glenn plans to start the tours in February and carry them out every other month.
 - When preparing the tour schedule, Glenn made sure that maintenance days do not overlap with tour days to ensure the safety of tour participants.

- Glenn put together a tentative schedule for activities in 2021 which included preserve tours, programs by subject matter experts and potential maintenance days.
 - Peter has been in touch with the Heartwood Chapter of the Master Naturalists as a potential source of trail tour guides
 - Website
 - Bob will review and edit the existing Tree Identification List contained on the website with an eye for possible duplications and incomplete additions.
- **Maintenance/Equipment/Storage – Bob/Melissa/Glenn**
 - Organizing Storage Module – Bob
 - Melissa clarified that the inventory list is up to date and that no additions have been necessary because no new tools have been purchased since the last board meeting.
 - Sale of Trailer
 - Glenn will propose a date for removing the existing boat trailer from the storage shed and possibly listing for sale to outside parties. The existing boat trailer is too heavy, too wide, and generally unsuited for LCGP purposes. This will free up much needed space for the existing storage container. Consideration will be given for the purchase of another more suitable trailer.
- **Preserve/Trails Committee – Bob/Glenn/Dave/Ryan**
 - Trail Status – Glenn/Melissa/Bob
 - Trails are in good condition.
 - The first work day will be scheduled as needed, probably in March.
 - Access road maintenance – Glenn
 - Glenn has discussed with our road contractor the need for pothole repairs on the access road. The contractor implied he might do this at his expense.
 - Scout Project Status – Glenn
 - Seven (7) Scout projects are still underway, as a carryover from 2020.
 - Glenn and Jason Mckenzie will begin a nature program in February to help Scouts with their badge advancement requirements.
 - See attachment for details: Lake Creek Preserve Eagle Project List
 - Monarch Project – Dave
 - Dave reported on the pollinator project. New seeds have been ordered including milkweed and other mixed pollinator seeds.
 - He also indicated a need for more frequent watering of the existing pollinator garden. Recovery of rainwater from the top of the storage container is a possibility.
 - Dave also gave a brief report of the existence of the Cockrell Butterfly Center created by the City of Houston.
 - Hog Control – Glenn for John
 - Glenn pointed out hog control mostly consists of scaring away the hogs.
- **Canoe Trail – Ryan/Mike**
 - Committee Development
 - Progress on Access Points
- **County Acquisition of Additional Preserve**
 - Status of land acquisition – Glenn/Cheryl/Tom
 - Trail Extension to proposed nature center – Glenn
 - Pending approval to begin cutting trail, a tour of the West Trails (area to be developed) was proposed by Bob to be conducted by Glenn for interested Board members and guests. All agreed this would be of interest and Glenn will propose several dates within the next 1 ½ months.

- **Coming Program Events**
 - **Calendar for year**
 - Glenn put together a tentative schedule for activities in 2021 which included preserve tours, programs by subject matter experts and potential maintenance days.
 - Some programs will be deferred until fall pending the status of Covid.
 - See attachment: Lake Creek Preserve program schedule 2021
 - **Next Preserve Workday March ____**
 - **Next Tour Dates Tour Dates – February ____, April**
 - **Project Wild Workshop MISD – On Hold**
- **Next Meeting – Tuesday, March 16**

8:00 pm – Meeting adjourned

LCGP FINANCIAL STATUS

January 14, 2021

Total Checking: \$ 10336.9; Opex: \$ 5924.21; Capex/Program: \$4412.69

Liabilities: \$0

Remaining WMPID Grant available \$2232.52.26

2020 QUARTERLY INCOME/EXPENSE					
FIRST QTR		INCOME	794.5	EXPENSE	1983.2
2ND QTR		INCOME	507.59	EXPENSE	4852.26
3RD QTR		INCOME	1500	EXPENSE	321.72
4TH QTR		INCOME	343.69	EXPENSE	1639.25
		TOTAL	3145.78		8999.43

2021 BUDGET STATUS - FINAL

PROJECT	ITEM	#	UNIT COST	2020 APPROVED	ACTUAL	COMMENTS
CAPITAL IMPROVEMENTS	Scout Projects	4	300	1200	1512.83	scout projects, road,paint storage module, landscaping, rebar
	TOTAL			1200	1512.83	
PROGRAM	Project Wild Workshop	1	1000	1000	525	Books and materials for 15
	speakers	4	250	1000		
	refreshments	4	50	200		
	signs	2	200	400	1497.34	Warning, flood plain, directional sign and laminated map for kiosk; hog repellent,pollinator signs, warning and directional signs, loop signs
	portapotties	4	125	500		
	TOTAL			3100	2022.34	
EQUIPMENT	game cameras/trail counter	1	300	300	1015.27	4 game cameras and security straps weed eater, shovels, rakes.tree trimmer, push brooms,
	Canoe Trail	1	1400	1400		
	TOTAL			1700	1015.27	
OVERHEAD	Web Site	1	287.64	287.64	21.77	Domain name
	Mail Box	1	288	288	288	
	Office Supplies	1	720	720	5.14	SOS Changes
	D&O/Liability Insurance*	1	1748.56	1748.56	1748	
	Accountant	1	450	450	450	
	TOTAL			3494.2	2512.91	
SCHOLARSHIP	with MGSWCD for \$1500	1	750	750	750	
	TOTAL			750	750	
	GRAND TOTAL 2020			10244.2	7813.35	

LAKE CREEK GREENWAY 2021 BUDGET PROPOSED

PROJECT	ITEM	2020 APPROVED	2020 ACTUAL 11-13-2020	#	UNIT COST	ITEM TOTAL	2021 PROJECT TOTAL
CAPITAL IMPROVEMENTS	Scout Projects	1200	1512.83	5	300	1500	
	Miscellaneous Materials			1	500	500	
	TOTAL	1200	1512.83				2000
PROGRAM	Project Wild Workshop	1000	525	1		0	
	speakers	1000	0	2	500	1000	
	refreshments	200	0	4	100	400	
	signs	400	1497.34	5	170	850	
	portapotties	500	0	4	125	500	
	TOTAL	3100	2022.34				2750
EQUIPMENT	game cameras/trail counter	300	1015.27			0	
	Canoe Trail	1400	0	1	1400	1400	
	Miscellaneous	0	0	1	500	500	
	TOTAL	1700	1015.27				1900
OVERHEAD	Web Site	287.64	21.77	1	287.64	287.64	
	Mail Box	288	288	1	288	288	
	Office Supplies	720	5.14	1	750	750	
	D&O/Liability Insurance*	1748.56	1748	1	1748.56	1748.56	
	Security (3G)	0	0	1	1000	1000	
	Accountant	450	450	1	450	450	
	TOTAL	3494.2	2512.91				4524.2
SCHOLARSHIP	with MGSWCD for \$1500	750	750	1	750	750	
	TOTAL		750				750
	GRAND TOTAL 2020 & PROPOSED 2021	10,244.20	7,813.35				11924.2

2021 INCOME SOURCES

SOURCE	PURPOSE	2020 ACTUAL	2021 PROPOSED
EXXONMOBIL VIP Grants	Operating	1500	1500
Hauber Foundation	Project Wild/Programs	2500	0
WIMPID Grant	Operating and Capital	4237.98	9732.42
Friends of Lake Creek	Operating	750	500
Dedicated Grants	Pollinator Project/Scholarship	1250	750
	TOTAL	10,237.98	12,482.42

LAKE CREEK PRESERVE EAGLE PROJECT LIST

10-30-2020

COMPLETED LAST YEAR

1. Develop a Section of Trail Nature Guide – Involves identifying 10 trees or special ecological features along trail, researching, preparing an educational writeup in format provided, then installing numbered posts – **COMPLETE Jarett Steiner**
2. Clean and Paint 2 existing observation decks - **COMPLETE David Azare**
3. Remove stump, add landscaping timber edging to entrance/kiosk area, add 3+ yards crushed granite to entrance area and 2-+ yards hardwood mulch to NE section of blue trail, install trail sign. – **COMPLETE Austin Sowards**
4. Add improved steps at ravines along creek loop similar to those at the NE trail head (include stable path for trail bikes adjacent to steps using appropriate geotextile to prevent erosion). Survey Orange and Blue trails, respace stones for shorter person's gait, extend stones as needed and add stepping stones as needed in remaining muddy spots, reposition sign at junction between creek loop and orange/blue trails. – **COMPLETE Vincenzo Buonincontri**
5. Widen E-W portion of Blue trail between NE and middle trail heads, widen to 6' where possible, take out tripping stumps and roots, relocate about 100' of trail at the cut bank along the creek loop and add 4-6 yards of pea gravel where needed at middle trail head and around picnic table and benches at that site. – **COMPLETE Brayden Walker**
6. Install Shelving in Storage module per approved design. Add solar powered lighting to module plan, Design, construct and place two picnic tables. – **COMPLETE Mace Puckett**
7. Thin understory between E-W Blue Trail and wetlands as appropriate, removing undesirable new growth to retain open bottomland forest habitat. Substitute for fire. **COMPLETE Logan Cox**
8. Add connecting trail between creek loop and FCT bridge underpass. **COMPLETE Aiden Hitchins**
9. Survey boardwalks, relevel where needed, identify those needing repainting. Prepare for painting and paint with Sherwin-Williams Duckback deck paint with textured nonslip additive (color to be defined). One or more projects may be combined with adjusting a picnic table. **ORANGE TRAIL TAKEN: Blake Hubert**

TAKEN - WORK PENDING

1. Tallowood Eradication: Eagle/Hornaday (several spring/summer projects) – Involves researching approved methods for removal, identifying the best approach (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring. Northern Part of Preserve – **TAKEN Tom McLaughlin**
2. Construct a 6x6 observation platform overlooking Lake Creek along the creek loop. Plans supplied- **TAKEN Matt Trotter**
3. Survey Blue Trail boardwalks, relevel where needed, identify those needing repainting. Prepare for painting and paint with Sherwin-Williams Duckback deck paint with textured nonslip additive (color Buckthorn). **Ayaan Kadiwal, T 797?**
4. Prepare a seed bed with a rock retaining wall on the east side of the storage module/pollinator area. Seed with prairie/wildflower mix including milkweed. **TAKEN Levi Brown**

5. Reposition remaining portion of Creek Loop away from the edge of creek bank, widen and clear area and creek view to take observation deck and widen trail between clearing and River Birch and reposition remaining sign and fencing from bypassed trail **TAKEN – William McConnell.**
6. Plant aquatic milkweed - Survey appropriate areas, identify appropriate species, work with master gardeners to grow potted native milkweed. Plant and distribute seeds in selected wetland areas within preserve (winter/spring project). **TAKEN TJ Kohli** Advisor – Dave Pierce
7. Add ATV barrier and fencing as appropriate at end of Orange Creek Loop Extension within current 64 ac preserve. Also add additional signage noting entrance and preserve restrictions (plan attached) **TAKEN – DEVIN FISHER.**

AVAILABLE PROJECTS

1. Tallowood Eradication: Eagle/Hornaday (several spring/summer projects) – Involves researching approved methods for removal, identifying the best approach (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring.
2. Add ATV barrier and fencing as appropriate at end of Orange Creek Loop Extension within current 64 ac preserve. Also add additional signage noting entrance and preserve restrictions (plan attached).
3. Future projects will include adding an ATV barrier and new trail connecting this trail to proposed nature center site on west side of Fish Creek Thoroughfare. There may also be some projects at the adjacent Christine-Allen Nature Park.

LAKE CREEK PRESERVE PROGRAM SCHEDULE 2021

MONTH	ACTIVITY	PROGRAM TYPE	TOUR VOLUNTEER	DATE
JANUARY	NONE PLANNED			
FEBRUARY	TOURS/SCOUT PROG			
MARCH	TRAIL MAINTENANCE			
APRIL	TOURS/SCOUT PROGRAM			
MAY	TRAIL MAINTENANCE			
JUNE	TOURS			
JULY	TRAIL MAINTENANCE			
AUGUST	TOURS/PROGRAM	Reptiles, Wildlife or Plants		
SEPTEMBER	TRAIL MAINTENANCE			
OCTOBER	TOURS/PROGRAM	Reptiles, Wildlife or Plants		
NOVEMBER	TRAIL MAINTENANCE			
DECEMBER	NONE PLANNED			

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MEETING MINUTES

Tuesday, March 16, 2021 by ZOOM

7:04 – Call to order

Board present: Bob Wise, Glenn Buckley, Ted Cummings, Cheryl Conley, Melissa Hendricks, Pilar Crespo

Committee members present: Peter Jensen

Guests: None

- **Introduction of Guest/s**
- **Acceptance of January Minutes**
 - Motion to accept January 2021 minutes as written approved unanimously.
- **Board Membership**
 - Remove Calvin McKinnon
 - Calvin intends to stay involved with LCGP but he cannot serve as the treasurer anymore due to his new job position being time consuming.
 - Motion to remove Calvin McKinnon as treasurer approved unanimously.
 - Treasurer position is open as of today.
- **Financials – Glenn**
 - Acct Balance & outstanding obligations/assets
 - Total balance on the cheking account is \$12,301.42.
 - First quarter 2021 income was \$3,507.58 and expenses were \$783.06
 - Approval of Budget for 2021 (ACTION)
 - Proposed budget for 2021 is of almost \$12K.
 - Bob was concerned our income in 2021 will be as forecasted. Glenn explained that the income sources are very close to the proposed budget (e.g. WIMPID Grant will be almost of \$10K; EXXONMOBIL VIP Grants should also be secured).
 - Motion to accept the proposed budget for 2021 accepted unanimously.
 - New WMPID Grant for 2021
 - WMPID board asked if LCGP will need money for the second year.
 - WMPID sees the building as a project grant not a program grant.
 - ExxonMobil VIP Grants
 - Pilar is still waiting for the ExxonMobil email confirmation for Glenn's volunteer hours.
 - See attachment for details: LCGP Financial Status
- **Committee Positions- All**
 - Everyone should keep an ear on potential board members.
 - Grants Committee Chair?
 - Program Committee Chair?
- **Communication/Publicity – Cheryl /All**
 - Newsletter
 - New Newsletter might be delayed with Calvin's absence.
 - Cheryl will help Glenn with a new Newsletter.
 - Community Presentations
 - Woodforest Marketing
 - Preserve Tours – schedule
 - Peter will follow-up with current tours.
- **Maintenance/Equipment/Storage – Bob/Melissa/Glenn**

- Purchased second trail counter.
 - A second counter was purchased. Old counter will be out from repair soon.
- Organizing Storage Module – Bob
 - Some organizing is needed.
- Sale of Trailer
 - Old boat trailer will be sold. Pictures of the old trailer are needed.
 - Board still deciding if a new trailer will be needed or not.
 - Motion to attempt to sell the current trailer at a starting price of \$500 and to postpone the purchase of a smaller trailer accepted unanimously.
- **Preserve/Trails Committee – Bob/Glenn/Dave/Ryan**
 - Trail Status/Maintenance – Bob/Melissa
 - Bob reported that the trails are in good shape and no mowing needed for now.
 - Two boards need to be replaced on the boardwalk near the pond. Bob will work on it.
 - Melissa reported that all posts have been cut, and painted orange and blue, accordingly.
 - Access road maintenance – Glenn
 - Not discussed.
 - Scout Project Status – Glenn
 - Structures on the east side are almost done.
 - Monarch Project – Dave
 - Dave has been working really well with the young boy. Four sites are solarizing. Seedlings are being prepared.
 - Melissa will get some posts from her property to be used in the reserve.
 - See attachment for details: Lake Creek Preserve Eagle Project List
 - Hog Control – John
 - Not discussed.
- **Canoe Trail – Ryan/Mike**
 - Committee Development
 - Progress on Access Points
- **Program**
 - Trail Tour Status
- **County Acquisition of Additional Preserve**
 - Status of land acquisition – Glenn/Cheryl/Tom
 - Glenn will follow-up with the Montgomery Trace board to confirm whether the sport complex/nature center idea is still on.
 - Virgil does not want to transfer/donate the land to the county until the evaluation is done.
 - Glenn proposed Montgomery Trace an extension of Molligan Drive to access the potential nature center.
 - Glenn presented a rough drawing of the potential outdoor education area.
 - Trail Extension to proposed nature center – Glenn
 - Melissa, Glenn, Calvin, and Bob explored the west side of the reserve in February to identify the new trail path.
 - Glenn needs two volunteers to join him in marking the west trail for clearing.
 - Ted will follow up with the insurance to find out how much LCGP will owe.
- **Coming Program Events**
 - **Calendar for year**
 - **Next Preserve Workday April 24/ May 1?**
 - **Scout Programs: Morning of April 3**

- Next Tour Dates – April _____
- Project Wild Workshop MISD – On Hold
- Next Meeting – Tuesday, May 18

8:10 pm – Meeting adjourned

LCGP FINANCIAL STATUS

March 12, 2021

Total Checking: \$ 12301.42; Opex: \$ 5860.96; Capex/Program: \$6940.46

Liabilities: \$0

Remaining WMPID Grant available \$9732.26

Outstanding EXXONMOBIL VIP Grant \$1500

2021 QUARTERLY INCOME/EXPENSE					
FIRST QTR		INCOME	3507.58	EXPENSE	783.06
2ND QTR		INCOME		EXPENSE	
3RD QTR		INCOME		EXPENSE	
4TH QTR		INCOME		EXPENSE	

TOTAL

PROJECT	ITEM	2020 ACTUAL	2021 PROPOSED	2021 TO 3-12-2021	COMMENTS
CAPITAL IMPROVEMENTS	Scout Projects	2231.83	1500		
	Miscellaneous Materials	136.74	500		
	TOTAL	2368.57	2000	0	
PROGRAM	Project Wild Workshop	525			Materials already purchased
	speakers	0	1000		
	refreshments	0	400		
	signs	1497.34	850		
	portapotties	0	500		
	TOTAL	2022.34	2750	0	

EQUIPMENT	game cameras/trail counter	1050.65		617	New Trail Counter
-	Canoe Trail	0	1400		
-	Miscellaneous	0	500	166.06	Repair of existing trail counter; laminated topographic map
	TOTAL	1050.65	1900	783.06	
OVERHEAD	Web Site	21.77	287.64		
	Mail Box	288	288		
	Office Supplies	5.14	750		
	D&O/Liability Insurance*	1748	1748.56		
	Security	0	1000		
	Accountant	450	450		
	TOTAL	2512.91	4524.2	0	
SCHOLARSHIP	with MGSWCD for \$1500	750	750		
	TOTAL	750	750	0	
	GRAND TOTAL 2020 & PROPOSED 2021	8,704.47	11,924.20	783.06	

SOURCE	PURPOSE	2021 PROPOSED	2021 TO DATE
EXXONMOBIL VIP Grants	Operating	1500	1500 PENDING
Hauber Foundation	Project Wild/Programs	0	
WIMPID Grant	Operating and Capital	9732.42	9732.26
Friends of Lake Creek	Operating	500	250
Dedicated Grants	Pollinator Project/Scholarship	750	750
Miscellaneous	Operating/TBD	0	7.58
	TOTAL	12,482.42	12239.84

LAKE CREEK PRESERVE EAGLE PROJECT LIST

3-12-2021

COMPLETED THIS YEAR

1. Add ATV barrier and fencing as appropriate at end of Orange Creek Loop Extension within current 64 ac preserve. Also add additional signage noting entrance and preserve restrictions (plan attached)
COMPLETE – Devin Fisher

2. Reposition remaining portion of Creek Loop away from the edge of creek bank, widen and clear area and creek view to take observation deck and widen trail between clearing and River Birch and reposition remaining sign and fencing from bypassed trail **TAKEN – William McConnell.**

TAKEN - WORK PENDING

8. Tallowood Eradication: Eagle/Hornaday (several spring/summer projects) – Involves researching approved methods for removal, identifying the best approach (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring. Northern Part of Preserve – **TAKEN Tom McLaughlin**
9. Construct a 6x6 observation platform overlooking Lake Creek along the creek loop. Plans supplied- **TAKEN Matt Trotter**
10. Survey Blue Trail boardwalks, relevel where needed, identify those needing repainting. Prepare for painting and paint with Sherwin-Williams Duckback deck paint with textured nonslip additive (color Buckthorn). **Ayaan Kadiwal, T 797?**
11. Prepare a seed bed with a rock retaining wall on the east side of the storage module/pollinator area. Seed with prairie/wildflower mix including milkweed. **TAKEN Levi Brown**
12. Plant aquatic milkweed - Survey appropriate areas, identify appropriate species, work with master gardeners to grow potted native milkweed. Plant and distribute seeds in selected wetland areas within preserve (winter/spring project). **TAKEN TJ Kohli** Advisor – Dave Pierce
13. Add geotextiles in part of middle entrance and around picnic table. **TAKEN – Mary Swift**
14. Level and add security fencing at creek overlook on loop trail. **TAKEN- Mary Swift**

AVAILABLE PROJECTS

4. Tallowood Eradication: Eagle/Hornaday (several spring/summer projects) – Involves researching approved methods for removal, identifying the best approach (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring.
5. Add ATV barrier and fencing as appropriate at end of Orange Creek Loop Extension within current 64 ac preserve. Also add additional signage noting entrance and preserve restrictions (plan attached).
6. Future projects will include adding an ATV barrier, bridge to west trail entrance and new trail connecting this trail to proposed nature center site on west side of Fish Creek Thoroughfare. There may also be some projects at the adjacent Christine-Allen Nature Park.

LAKE CREEK PRESERVE PROGRAM SCHEDULE 2021

MONTH	ACTIVITY	PROGRAM TYPE	TOUR VOLUNTEER	DATE
JANUARY	NONE PLANNED			
FEBRUARY	TOURS/SCOUT PROG			
MARCH	TRAIL MAINTENANCE			
APRIL	TOURS/SCOUT PROGRAM			
MAY	TRAIL MAINTENANCE			
JUNE	TOURS			
JULY	TRAIL MAINTENANCE			
AUGUST	TOURS/PROGRAM	Reptiles, Wildlife or Plants		
SEPTEMBER	TRAIL MAINTENANCE			
OCTOBER	TOURS/PROGRAM	Reptiles, Wildlife or Plants		
NOVEMBER	TRAIL MAINTENANCE			
DECEMBER	NONE PLANNED			

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MEETING MINUTES

Tuesday, May 18, 2021 by ZOOM

7:06 pm – Call to order

Board Present: Bob Wise, Glenn Buckley, Ted Cummings, Cheryl Conley, Pilar Crespo

Advisors present: Tom Grayson

Committee members present: McFarlane, Keith Landau

Guests: None

- **Introduction of Guest/s**
 - Greg works on the trails committee.
 - Keith volunteers with the Scouts and also works on the trails committee.
- **Acceptance of March Minutes**
 - Bob requested to clarify in the March Minutes that only two sample posts have been painted. Glenn had already submitted his comments prior to today's meeting.
 - Pilar will incorporate Bob's and Glenn's corrections to the March Minutes.
 - Motion to accept March minutes as modified accepted unanimously.
- **Board Membership**
 - Recommendations for New Members
 - Bob will contact a potential new member.
 - Cheryl will advertise the open Board positions in Facebook.
- **Financials – Glenn**
 - Acct Balance & outstanding obligations/assets
 - Total balance on the checking account is \$11,475.86.
 - The remaining WMPID grant available is \$6,901.96.
 - Budget Status for 2021
 - LCGP is doing well financially and is on track with the budget.
 - Main expenses included paying for the insurance, buying a new trail counter, and repairing the old one.
 - ExxonMobil VIP Grants
 - Pilar confirmed Glenn's volunteer hours. LCGP is waiting on ExxonMobil to issue the \$1500 check.
 - See attachment for details: LCGP Financial Status
- **Committee Positions- All**
 - Grants Committee Chair?
 - Program Committee Chair?
 - Positions will be discussed once we get new members.
- **Communication/Publicity – Cheryl /All**
 - Newsletter
 - Glenn and Bob will work on a newsletter draft.
 - Community Presentations
 - Woodforest Marketing
 - Glenn will check the trail counter to see to what extent have visitors have increased.
- **Maintenance/Equipment/Storage – Bob/Melissa/Glenn**
 - Sale of Trailer
 - The trailer has not been sold yet. Bob suggested to increase the advertising even more. Paying a Classified Ad was also discussed. Cheryl will check on cost of

running an add in the Conroe Courier. Tom suggested contacting the Commissioner to see if there was any interest.

A new selling price was agreed on \$500.00 in an attempt to sell the trailer. The initial price was \$600.00.

- **Preserve/Trails Committee – Bob/Glenn/Dave/**
 - Trail Status/Maintenance – Bob/Melissa
 - Bob, Glenn, and Ted worked on the preserve this past Saturday (May 15). There was flood damage. The debris was cleared.
 - Mowing is needed.
 - Next week Rotary outing in the preserve has been cancelled.
 - Access road maintenance – Glenn
 - Justin promised to fix the potholes by filling them with a better base. Glenn will follow up with him.
 - Scout Project Status – Glenn
 - Five projects have been completed this year.
 - Among other pending projects, a new observation platform will be built overlooking Lake Creek.
 - Bob suggested creating a guide for fishing in Lake Creek in the preserve as a new scout project. Glenn and Bob will think about how to structure the work.
 - See attachment for details: Lake Creek Preserve Eagle Project List
 - Monarch Project – Dave – not discussed
 - Hog Control – John – not discussed
- **Canoe Trail – Mike**
 - Glenn reminded everyone that LCGP cannot sponsor the Canoe Trail for liability reasons. All we can do is share our ideas and give suggestions.
 - Committee Development – not discussed
 - Progress on Access Points – not discussed
 - Old Conroe Road
- **Program**
 - Trail Tour Status – Glenn
 - Master Naturalists preparing to start conducting community nature walks in the fall.
- **County Acquisition of Additional Preserve**
 - Status of land acquisition – Glenn/Cheryl/Tom
 - Glenn said that the deal in the land transfer is imminent.
 - Trail Extension to proposed nature center – Glenn
 - Virgil, vice president of Woodforest, is working in the insurance.
 - Charlie talked to the Mayor of Conroe. The Major is interested in developing trails in Lake Creek, Spring Creek and the West Fork of the San Jacinto River. If this happens, City of Conroe might be a potential new partner in the Lake Creek Preserve.
- **Coming Program Events**
 - **Calendar for year**
 - **Next Preserve Workday**
 - Bob will walk the trails to suggest a date for the next workday.
 - **Project Wild Workshop MISD – June 16**
 - June 26 is coming up soon. There is material for 30 people, but 12 people would be enough to carry out the workshop. Three teachers already signed up.
 - Glenn will send Cheryl the flyer to advertise the Workshop.
- **Next Meeting – Tuesday, July 18**

7:49 pm – Meeting adjourned

LCGP FINANCIAL STATUS

May 16, 2021

Total Checking: \$ 11475.86; Opex: \$ 5112.96; Capex/Program: \$6362.90

Liabilities: \$0

Remaining WMPID Grant available \$6901.96

Outstanding EXXONMOBIL VIP Grant \$1500

2021 QUARTERLY INCOME/EXPENSE					
FIRST QTR		INCOME	4507.58	EXPENSE	905.06
2ND QTR		INCOME	263.7	EXPENSE	2477.26
3RD QTR		INCOME		EXPENSE	
4TH QTR		INCOME		EXPENSE	

TOTAL

PROJECT	ITEM	2020 ACTUAL	2021 PROPOSED	2021 TO 4-15-2021	COMMENTS
CAPITAL IMPROVEMENTS	Scout Projects	2231.83	1500	465.56	Levi Brown Pollinator Garden
	Miscellaneous Materials	136.74	500	112	Pollinator signs
	TOTAL	2368.57	2000	577.56	
PROGRAM	Project Wild Workshop	525			Materials already purchased
	speakers	0	1000		
	refreshments	0	400		
	signs	1497.34	850		
	portapotties	0	500		
	TOTAL	2022.34	2750	0	
EQUIPMENT	game cameras/trail counter	1050.65		617	New Trail Counter
	Canoe Trail	0	1400		

-	Miscellaneous	0	500	166.06	Repair of existing trail counter; laminated topographic map
	TOTAL	1050.65	1900	783.06	
OVERHEAD	Web Site	21.77	287.64		
	Mail Box	288	288		
	Office Supplies	5.14	750	45.78	Laminate maps
	D&O/Liability Insurance*	1748	1748.56	1748	
	Security	0	1000		
	Accountant	450	450		
	TOTAL	2512.91	4524.2	1793.78	
SCHOLARSHIP	with MGSWCD for \$1500	750	750		
	TOTAL	750	750	0	
	GRAND TOTAL 2020 & PROPOSED 2021	8,704.47	11,924.20	3154.40	

SOURCE	PURPOSE	2021 PROPOSED	2021 TO DATE
EXXONMOBIL VIP Grants	Operating	1500	1500 PENDING
Hauber Foundation	Project Wild/Programs	0	
WIMPID Grant	Operating and Capital	9732.42	9732.26
Friends of Lake Creek	Operating	500	250
Dedicated Grants	Pollinator Project/Scholarship	750	750
Miscellaneous	Operating/TBD	0	7.58
	TOTAL	12,482.42	12239.84

LAKE CREEK PRESERVE EAGLE PROJECT LIST

5-15-2021

COMPLETED THIS YEAR

- Add ATV barrier and fencing as appropriate at end of Orange Creek Loop Extension within current 64 ac preserve. Also add additional signage noting entrance and preserve restrictions (plan attached)
COMPLETE – Devin Fisher
- Reposition remaining portion of Creek Loop away from the edge of creek bank, widen and clear area and creek view to take observation deck and widen trail between clearing and River Birch and reposition remaining sign and fencing from bypassed trail **COMPLETE – William McConnell.**

5. Prepare a seed bed with a rock retaining wall on the east side of the storage module/pollinator area. Seed with prairie/wildflower mix including milkweed. **COMPLETE - Levi Brown**
6. Tallowood Eradication: Eagle/Hornaday (several spring/summer projects) – Involves researching approved methods for removal, identifying the best approach (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring. Northern Part of Preserve – **TEATMENT COMPLETE - Tom McLaughlin**
7. Plant aquatic milkweed - Survey appropriate areas, identify appropriate species, work with master gardeners to grow potted native milkweed. Plant and distribute seeds in selected wetland areas within preserve (winter/spring project). **PLANTING COMPLETE TJ Kohli** Advisor – Dave Pierce

TAKEN - WORK PENDING

15. Construct a 6x6 observation platform overlooking Lake Creek along the creek loop. Plans supplied- **TAKEN Matt Trotter**
16. Survey Blue Trail boardwalks, relevel where needed, identify those needing repainting. Prepare for painting and paint with Sherwin-Williams Duckback deck paint with textured nonslip additive (color Buckthorn). **Ayaan Kadiwal, T 797?**
17. Add geotextiles in part of middle entrance and around picnic table. **TAKEN – Mary Swift**
18. Level and add security fencing at creek overlook on loop trail. **TAKEN- Mary Swift**
19. Install Geotextiles under the FCT bridge connecting the east and west portions of the preserve. **TAKEN – WILLIAM LAWRENCE**
20. Improve about 100' of the E-W blue trail starting at the informational area, Line with landscaping timbers and fill with 3" of crushed granite (6-8' wide). **TAKEN – Elizabeth Lawrence.**
21. Improve about 100' of of the E-W blue trail starting at the end of the above section with the same landscaping and granite fill. **TAKEN - Carolyn Lawrence**

AVAILABLE PROJECTS

7. Tallowood Eradication: Eagle/Hornaday (several spring/summer projects) – Involves researching approved methods for removal, identifying the best approach (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring.
8. Add ATV barrier and fencing as appropriate at end of Orange Creek Loop Extension within current 64 ac preserve. Also add additional signage noting entrance and preserve restrictions (plan attached).
9. Add steps on slope leading to and from geotextile path under the FCT bridge. Must be designed for mower to cross.
10. Bridge across ravine on west side of the FCT bridge accessing the entrance to the trail on the west side of FCT.