

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MEETING MINUTES

Tuesday, January 19, 2021 by ZOOM

7:08 pm – Call to order

Board present: Bob Wise, Glenn Buckley, Ted Cummings, Cheryl Conley, Dave Pierce, Melissa Hendricks, Pilar Crespo

Committee members presents: Peter Jensen, Greg McFarland

Guests: Jim McCourt

- **Introduction of Guest/s**
- **Acceptance of November Minutes**
 - Minutes from the previous meeting on November 18, 2020 were reviewed and approved unanimously.
- **Financials – Calvin/Glenn**
 - 2020 Budget/Grant Status
 - In Calvin's absence, Glenn prepared (previously) and reviewed the Financial Report.
 - A final 2020 Budget Status was reviewed, and major expenditures explained. The 2020 approved budget was for \$10,244.20. Actual expenditures were \$7813.35. Reasons for finishing under budget were discussed by Glenn.
 - Acct Balance & outstanding obligations/assets
 - The LCGP financial status as of 1/14/2021 was approved and considered a part of these minutes.
 - Proposed Budget for 2021
 - Glenn revealed the previously prepared proposed 2021 budget with explanations of most budget items. The forecast was for \$11,924.20
 - Both capital expenditures and operating expenses were explained. Most capital expenditures in 2021 will be for development of trails and facilities on the new properties on the West side of the Fish Creek Thoroughfare. These trails will be designated the "West Trails" for discussion purposes.
 - New WMPID Grant for 2021
 - A new WMPID grant for \$7,500 was approved and Glenn has requested the first draw for next month to apply to trail projects.
 - ExxonMobil VIP Grants
 - A check for \$1500 equivalent to 150 volunteer hours submitted by Glenn in November 2020 is still being processed by ExxonMobil.
 - See attachment for details: LCGP Financial Status
- **Committee Positions- All**
 - Grants Committee
 - Program Committee
 - Peter and Greg serve on the Trails Committee.
- **Communication/Publicity – Cheryl /All**
 - Newsletter
 - Community Presentations
 - Woodforest Marketing
 - Preserve Tours – schedule
 - Glenn plans to start the tours in February and carry them out every other month.
 - When preparing the tour schedule, Glenn made sure that maintenance days do not overlap with tour days to ensure the safety of tour participants.

- Glenn put together a tentative schedule for activities in 2021 which included preserve tours, programs by subject matter experts and potential maintenance days.
 - Peter has been in touch with the Heartwood Chapter of the Master Naturalists as a potential source of trail tour guides
 - Website
 - Bob will review and edit the existing Tree Identification List contained on the website with an eye for possible duplications and incomplete additions.
- **Maintenance/Equipment/Storage – Bob/Melissa/Glenn**
 - Organizing Storage Module – Bob
 - Melissa clarified that the inventory list is up to date and that no additions have been necessary because no new tools have been purchased since the last board meeting.
 - Sale of Trailer
 - Glenn will propose a date for removing the existing boat trailer from the storage shed and possibly listing for sale to outside parties. The existing boat trailer is too heavy, too wide, and generally unsuited for LCGP purposes. This will free up much needed space for the existing storage container. Consideration will be given for the purchase of another more suitable trailer.
- **Preserve/Trails Committee – Bob/Glenn/Dave/Ryan**
 - Trail Status – Glenn/Melissa/Bob
 - Trails are in good condition.
 - The first work day will be scheduled as needed, probably in March.
 - Access road maintenance – Glenn
 - Glenn has discussed with our road contractor the need for pothole repairs on the access road. The contractor implied he might do this at his expense.
 - Scout Project Status – Glenn
 - Seven (7) Scout projects are still underway, as a carryover from 2020.
 - Glenn and Jason Mckenzie will begin a nature program in February to help Scouts with their badge advancement requirements.
 - See attachment for details: Lake Creek Preserve Eagle Project List
 - Monarch Project – Dave
 - Dave reported on the pollinator project. New seeds have been ordered including milkweed and other mixed pollinator seeds.
 - He also indicated a need for more frequent watering of the existing pollinator garden. Recovery of rainwater from the top of the storage container is a possibility.
 - Dave also gave a brief report of the existence of the Cockrell Butterfly Center created by the City of Houston.
 - Hog Control – Glenn for John
 - Glenn pointed out hog control mostly consists of scaring away the hogs.
- **Canoe Trail – Ryan/Mike**
 - Committee Development
 - Progress on Access Points
- **County Acquisition of Additional Preserve**
 - Status of land acquisition – Glenn/Cheryl/Tom
 - Trail Extension to proposed nature center – Glenn
 - Pending approval to begin cutting trail, a tour of the West Trails (area to be developed) was proposed by Bob to be conducted by Glenn for interested Board members and guests. All agreed this would be of interest and Glenn will propose several dates within the next 1 ½ months.

- **Coming Program Events**
 - **Calendar for year**
 - Glenn put together a tentative schedule for activities in 2021 which included preserve tours, programs by subject matter experts and potential maintenance days.
 - Some programs will be deferred until fall pending the status of Covid.
 - See attachment: Lake Creek Preserve program schedule 2021
 - **Next Preserve Workday March ____**
 - **Next Tour Dates Tour Dates – February ____, April**
 - **Project Wild Workshop MISD – On Hold**
- **Next Meeting – Tuesday, March 16**

8:00 pm – Meeting adjourned

LCGP FINANCIAL STATUS

January 14, 2021

Total Checking: \$ 10336.9; Opex: \$ 5924.21; Capex/Program: \$4412.69

Liabilities: \$0

Remaining WMPID Grant available \$2232.52.26

2020 QUARTERLY INCOME/EXPENSE					
FIRST QTR		INCOME	794.5	EXPENSE	1983.2
2ND QTR		INCOME	507.59	EXPENSE	4852.26
3RD QTR		INCOME	1500	EXPENSE	321.72
4TH QTR		INCOME	343.69	EXPENSE	1639.25
		TOTAL	3145.78		8999.43

2021 BUDGET STATUS - FINAL

PROJECT	ITEM	#	UNIT COST	2020 APPROVED	ACTUAL	COMMENTS
CAPITAL IMPROVEMENTS	Scout Projects	4	300	1200	1512.83	scout projects, road,paint storage module, landscaping, rebar
	TOTAL			1200	1512.83	
PROGRAM	Project Wild Workshop	1	1000	1000	525	Books and materials for 15
	speakers	4	250	1000		
	refreshments	4	50	200		
	signs	2	200	400	1497.34	Warning, flood plain, directional sign and laminated map for kiosk; hog repellent,pollinator signs, warning and directional signs, loop signs
	portapotties	4	125	500		
	TOTAL			3100	2022.34	
EQUIPMENT	game cameras/trail counter	1	300	300	1015.27	4 game cameras and security straps weed eater, shovels, rakes.tree trimmer, push brooms,
	Canoe Trail	1	1400	1400		
	TOTAL			1700	1015.27	
OVERHEAD	Web Site	1	287.64	287.64	21.77	Domain name
	Mail Box	1	288	288	288	
	Office Supplies	1	720	720	5.14	SOS Changes
	D&O/Liability Insurance*	1	1748.56	1748.56	1748	
	Accountant	1	450	450	450	
	TOTAL			3494.2	2512.91	
SCHOLARSHIP	with MGSWCD for \$1500	1	750	750	750	
	TOTAL			750	750	
	GRAND TOTAL 2020			10244.2	7813.35	

LAKE CREEK GREENWAY 2021 BUDGET PROPOSED

PROJECT	ITEM	2020 APPROVED	2020 ACTUAL 11-13-2020	#	UNIT COST	ITEM TOTAL	2021 PROJECT TOTAL
CAPITAL IMPROVEMENTS	Scout Projects	1200	1512.83	5	300	1500	
	Miscellaneous Materials			1	500	500	
	TOTAL	1200	1512.83				2000
PROGRAM	Project Wild Workshop	1000	525	1		0	
	speakers	1000	0	2	500	1000	
	refreshments	200	0	4	100	400	
	signs	400	1497.34	5	170	850	
	portapotties	500	0	4	125	500	
	TOTAL	3100	2022.34				2750
EQUIPMENT	game cameras/trail counter	300	1015.27			0	
	Canoe Trail	1400	0	1	1400	1400	
	Miscellaneous	0	0	1	500	500	
	TOTAL	1700	1015.27				1900
OVERHEAD	Web Site	287.64	21.77	1	287.64	287.64	
	Mail Box	288	288	1	288	288	
	Office Supplies	720	5.14	1	750	750	
	D&O/Liability Insurance*	1748.56	1748	1	1748.56	1748.56	
	Security (3G)	0	0	1	1000	1000	
	Accountant	450	450	1	450	450	
	TOTAL	3494.2	2512.91				4524.2
SCHOLARSHIP	with MGSWCD for \$1500	750	750	1	750	750	
	TOTAL		750				750
	GRAND TOTAL 2020 & PROPOSED 2021	10,244.20	7,813.35				11924.2

2021 INCOME SOURCES

SOURCE	PURPOSE	2020 ACTUAL	2021 PROPOSED
EXXONMOBIL VIP Grants	Operating	1500	1500
Hauber Foundation	Project Wild/Programs	2500	0
WIMPID Grant	Operating and Capital	4237.98	9732.42
Friends of Lake Creek	Operating	750	500
Dedicated Grants	Pollinator Project/Scholarship	1250	750
	TOTAL	10,237.98	12,482.42

LAKE CREEK PRESERVE EAGLE PROJECT LIST

10-30-2020

COMPLETED LAST YEAR

1. Develop a Section of Trail Nature Guide – Involves identifying 10 trees or special ecological features along trail, researching, preparing an educational writeup in format provided, then installing numbered posts – **COMPLETE Jarett Steiner**
2. Clean and Paint 2 existing observation decks - **COMPLETE David Azare**
3. Remove stump, add landscaping timber edging to entrance/kiosk area, add 3+ yards crushed granite to entrance area and 2-+ yards hardwood mulch to NE section of blue trail, install trail sign. – **COMPLETE Austin Sowards**
4. Add improved steps at ravines along creek loop similar to those at the NE trail head (include stable path for trail bikes adjacent to steps using appropriate geotextile to prevent erosion). Survey Orange and Blue trails, respace stones for shorter person's gait, extend stones as needed and add stepping stones as needed in remaining muddy spots, reposition sign at junction between creek loop and orange/blue trails. – **COMPLETE Vincenzo Buonincontri**
5. Widen E-W portion of Blue trail between NE and middle trail heads, widen to 6' where possible, take out tripping stumps and roots, relocate about 100' of trail at the cut bank along the creek loop and add 4-6 yards of pea gravel where needed at middle trail head and around picnic table and benches at that site. – **COMPLETE Brayden Walker**
6. Install Shelving in Storage module per approved design. Add solar powered lighting to module plan, Design, construct and place two picnic tables. – **COMPLETE Mace Puckett**
7. Thin understory between E-W Blue Trail and wetlands as appropriate, removing undesirable new growth to retain open bottomland forest habitat. Substitute for fire. **COMPLETE Logan Cox**
8. Add connecting trail between creek loop and FCT bridge underpass. **COMPLETE Aiden Hitchins**
9. Survey boardwalks, relevel where needed, identify those needing repainting. Prepare for painting and paint with Sherwin-Williams Duckback deck paint with textured nonslip additive (color to be defined). One or more projects may be combined with adjusting a picnic table. **ORANGE TRAIL TAKEN: Blake Hubert**

TAKEN - WORK PENDING

1. Tallowood Eradication: Eagle/Hornaday (several spring/summer projects) – Involves researching approved methods for removal, identifying the best approach (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring. Northern Part of Preserve – **TAKEN Tom McLaughlin**
2. Construct a 6x6 observation platform overlooking Lake Creek along the creek loop. Plans supplied- **TAKEN Matt Trotter**
3. Survey Blue Trail boardwalks, relevel where needed, identify those needing repainting. Prepare for painting and paint with Sherwin-Williams Duckback deck paint with textured nonslip additive (color Buckthorn). **Ayaan Kadiwal, T 797?**
4. Prepare a seed bed with a rock retaining wall on the east side of the storage module/pollinator area. Seed with prairie/wildflower mix including milkweed. **TAKEN Levi Brown**

5. Reposition remaining portion of Creek Loop away from the edge of creek bank, widen and clear area and creek view to take observation deck and widen trail between clearing and River Birch and reposition remaining sign and fencing from bypassed trail **TAKEN – William McConnell.**
6. Plant aquatic milkweed - Survey appropriate areas, identify appropriate species, work with master gardeners to grow potted native milkweed. Plant and distribute seeds in selected wetland areas within preserve (winter/spring project). **TAKEN TJ Kohli** Advisor – Dave Pierce
7. Add ATV barrier and fencing as appropriate at end of Orange Creek Loop Extension within current 64 ac preserve. Also add additional signage noting entrance and preserve restrictions (plan attached) **TAKEN – DEVIN FISHER.**

AVAILABLE PROJECTS

1. Tallowood Eradication: Eagle/Hornaday (several spring/summer projects) – Involves researching approved methods for removal, identifying the best approach (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring.
2. Add ATV barrier and fencing as appropriate at end of Orange Creek Loop Extension within current 64 ac preserve. Also add additional signage noting entrance and preserve restrictions (plan attached).
3. Future projects will include adding an ATV barrier and new trail connecting this trail to proposed nature center site on west side of Fish Creek Thoroughfare. There may also be some projects at the adjacent Christine-Allen Nature Park.

LAKE CREEK PRESERVE PROGRAM SCHEDULE 2021

MONTH	ACTIVITY	PROGRAM TYPE	TOUR VOLUNTEER	DATE
JANUARY	NONE PLANNED			
FEBRUARY	TOURS/SCOUT PROG			
MARCH	TRAIL MAINTENANCE			
APRIL	TOURS/SCOUT PROGRAM			
MAY	TRAIL MAINTENANCE			
JUNE	TOURS			
JULY	TRAIL MAINTENANCE			
AUGUST	TOURS/PROGRAM	Reptiles, Wildlife or Plants		
SEPTEMBER	TRAIL MAINTENANCE			
OCTOBER	TOURS/PROGRAM	Reptiles, Wildlife or Plants		
NOVEMBER	TRAIL MAINTENANCE			
DECEMBER	NONE PLANNED			