

LAKE CREEK GREENWAY PARTNERSHIP BOARD MEETING AGENDA

Tuesday, January 28 at 2427 Blue Lake Dr., Magnolia

6:30 – Call to Order

Board Present: Bob Wise, Dave Pierce, Glenn Buckley, Ryan Bare, Alan Ramirez, Melissa Hendricks, Ted Cummings, Cheryl Meyer, Pilar Crespo

Guests: Kaneki Simimura

Acceptance of November 2020 Minutes

- Approved as submitted

Insurance

- Potential Impact of Creek Work – Ted will check on what documentation is needed to get insurance for works in the water (i.e. debris cleaning).

Records

- State – Pilar will update officers.

Financials – Alan

- 2020 Budget/Grant Status:
 - \$ 345.39 were spent on signs.
 - Allan will include expense of \$164.99 for cameras and security straps. Glenn already gave Allen the receipts.
 - LCGP went over the 2019 budget.
- LCGP Financial Status (see attached pages 2-8 for full detail)

Committee Positions- All

- Trail Committee: Dave Pierce, Melissa Hendricks and Bob Wise
- Canoe Committee: Ryan Bare, Mike Honsinger

Communication/Publicity - All

- Glenn proposed to start making presentations for the public, especially for Bonterra, to increase community engagement.
- Woodforest Marketing: Glenn will discuss with Woodforest's marketer about ways to announce the preserve in their marketing information.

Maintenance Equipment/Storage – Bob/Melissa/Glenn

- Quartermaster – Melissa will keep track of the equipment inventory.
- Camera Battery Maintenance – Kaneki offered to learn how to change the batteries. Glenn will teach him and Melissa.
- Schedule of Planned Improvements to Module – Scout will contact Bob to make sure the paint is acceptable. Module painting should happen mid-February.

Preserve/Trails Committee – Bob/Glenn/Dave/Ryan

- Trail Status/Next Work Day
 - Bob walked the trails on January 27, 2020 and noted that the trails were in good shape.
 - Two major trees close to the overlook are about to be lost and break the ground. Bob proposed to plant river canes. Glenn and Ryan proposed to eventually move the trail back. No final decision was made.
 - Boards on some crosswalks are starting to rot. Bob proposed patch painting the boards. No final decision was made.

- Motion to replace the board on the seat on the overlook was approved unanimously.
- Melissa pointed out that more blue trail markers are needed, and she will switch them by using the blue trail markers that Glenn has in stock. Melissa will also fix markers that are being covered by the growth of tree trunks.
- Next work day will probably happen early to mid-march 2020 (keeping spring break in mind).
- Scout Project Status – Glenn: See attached page 9-10 for full detail.
- Monarch Project – Dave: The goal is to put plants in the ground in March 2020.
- Road Improvement Status – Glenn: Not discussed.
- Hog Control – Glenn for John
 - Glenn suggested with current control methods can only scare them away periodically. John will continue intermittent control.
 - Melissa suggested attending a Hog Control Lecture sponsored by The Woodlands. Township. Cheryl will publish the free event on Facebook if permission is granted by the Township.
- Safety Guidelines – Ryan
 - Canoe trail guidelines will apply to the walking trail as well.
 - Safety guidelines for the use of chain saws require special attention. Ryan will present a draft at the next meeting.
 - Melissa will provide Ryan an updated list of the equipment for Ryan to include in the safety guidelines.
- Mapping – Ryan
 - Ryan is making several maps for the preserve (i.e 2-foot contour with LiDAR data, main body of the preserve, etc.)
- Trail Counter: Someone besides Glenn needs to learn how to download the data from the trail counter. Kaneki offered to learn.
- Security/Usage Monitoring – Glenn will install new cameras in the preserve.

Canoe Trail – Ryan/Mike

- Committee Development – Ryan and Mike remain only members of the committee.
- Progress on Access Points – Glenn for Mike: Glenn will find out what is the easement for and the rules. Committee needs to continue research access points.
- Drone Survey – Glenn for Mike:
 - Glenn will present the drone survey video to all present in this meeting.
 - Glenn will look for obstacles in the stream using the drone survey and a map.

Nature/conference/Community Center

- Status of land acquisition – Glenn: The goal is for LCGP to have an office in the center.

Coming Program Events

- **March 21, 2020 Project Wild Workshop MISD:** Glenn is coordinating the event and offered places for anyone interested in helping use in future events.
- **March 28, 2020 Woodland and Wildlife Expo:** Glenn will attend to advertise the preserve. Needs help during day and to help close.
- **May TBD , 2020 Water Festival:** Bob suggested a youth fish tournament along the creek and will work on a proposal.
- **October 31, 2020 Trail of Treats/Harvest Festival @ Woodforest:** not discussed

Next Meeting – Tuesday, March 17 (Wear Green)

LCGP FINANCIAL STATUS 01/28/2020

TOTAL CHECKING: AS OF 12/31/2019: \$11,799.95, January STATEMENT WILL SHOW \$11,454.56, unless additional purchases are made in the next 2 days

CAPEX: \$345.39 (TRAIL GUIDES)

OPEX: \$0

REMAINING GRANT AVA. FROM PAST DRAWS: \$4237.9

REMAINING WMPID GRANT AVA. TO DRAW ON: \$4,517.97

PENDING LIABILITIES AND GRANTS

FROM 3/2017	OPEX	-150	Check to Mag Chamber	Not cashed
3/17/2019	CAPEX	-314.42	Check to Nick Colosimo Eagle Project	Not cashed
6/29/2019	OPEX	-5.19	Shrrwin Williams	Not charged
	OPEX	+500	Outstanding VIP grant	

2019 QUARTERLY INCOME/EXPENSE

1ST QTR		INCOME	271.67	EXPENSE	4252.7
2ND QTR		INCOME	11,539.00	EXPENSE	11329.24
3RD QTR		INCOME	10301.00	EXPENSE	11980.38
4TH QTR		INCOME	3,295	EXPENSE	1307.29

TOTAL 25,406 28,869

\$750
REVENUE

10.98 reimbursement

\$100 over

2020 BUDGET STATUS 1/28/2020

	ITEM	2020 APPROVED	2020 STATUS	COMMENT
OVERHEAD	Web Site	\$287.64		
	Mailbox	\$288		
	Supplies/Misc	\$720		Promotional brochures, batteries,
	D&O/Liability Insurance	\$1748.56		Will increase when add canoe trail work
	Chamber Dues	0		
	American Canoe Assoc.			
	Accountant	\$450		
	SUB TOTAL	\$3494.20		
PROGRAM	Project Wild Workshop	1000		
	Event speakers	\$1000		4 x \$250
	signs	\$400	\$345.39*	2 x \$200
	portapotties	\$500		4 x \$125
	refreshments	\$200		4 x \$50
	Event Insurance	\$0		
	SUB TOTAL	\$3100		
EQUIPMENT	Canoe Trail	\$1400		Water safety and equipment/cameras
	Game cameras	\$300		
	SUB TOTAL	\$1700		
PROJECTS	Scholarship	\$750		With MCSWCD for \$1500
SCHOLARSHIP	Scout Projects	\$1200		

	GRAND TOTAL	10,244.2	\$345.39
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*3 trail guide Signs were purchased on 1/15/2020

2020 INCOME SOURCES

SOURCE	PURPOSE	2019 APPROVED	2019 ACTUAL	2020 PROPOSED
EXXONMOBIL VIP Grants	Operating	2000	2000	2000
Hauber Foundation	Project Wild/Programs	0	0	1500
WIMPID Grant	Operating and Capital	35,171.60	30,000	5,171.60
Friends of Lake Creek	Operating	1500	0	?
Dedicated Grants	Special Projects	0	250 pollinators	750 scholarship
	TOTAL			

12/31/2015	12/31/2017	12/31/2019
Income	Income	Income
1st Quarter	1st Quarter \$ 2,836.00	1st Quarter 271.67
2nd Quarter	2nd Quarter \$ 918.77	2nd Quarter 11539
3rd Quarter \$ 1,600.00	3rd Quarter \$ 2,598.32	3rd Quarter 10301
4th Quarter \$ 598.00	4th Quarter \$ 515.72	4th Quarter 3295
Total Income \$ 2,198.00	Total Income \$ 6,868.81	Total Income 25406.67
Expenses	Expenses	Expenses
1st Quarter	1st Quarter \$ 508.18	1st Quarter 4252.7
2nd Quarter	2nd Quarter \$ 1,997.89	2nd Quarter 11329.24
3rd Quarter \$ 815.00	3rd Quarter \$ 2,082.76	3rd Quarter 11980.38
4th Quarter \$ 155.00	4th Quarter \$ 1,526.80	4th Quarter 1307.29
Total Expenses \$ 970.00	Total Expenses \$ 6,115.63	Total Expenses 28869.61
"Net Income" \$ 1,228.00	"Net Income" \$ 753.18	"Net Income" -3462.94
12/31/2016	12/31/2018	12/31/2020
Income	Income	Income
1st Quarter \$ 350.00	1st Quarter \$ 7.07	1st Quarter 794.52
2nd Quarter \$ 1,780.00	2nd Quarter \$ 2,008.07	2nd Quarter
3rd Quarter \$ 6,225.00	3rd Quarter \$ 438.44	3rd Quarter
4th Quarter \$ 631.00	4th Quarter \$ 10,530.25	4th Quarter
Total Income \$ 8,986.00	Total Income \$ 12,983.83	Total Income 794.52
Expenses	Expenses	Expenses
1st Quarter \$ 22.80	1st Quarter \$ 164.54	1st Quarter 345.39
2nd Quarter \$ 1,837.18	2nd Quarter \$ 3,744.84	2nd Quarter
3rd Quarter \$ 1,311.13	3rd Quarter \$ 775.22	3rd Quarter
4th Quarter \$ 675.28	4th Quarter \$ 628.65	4th Quarter
Total Expenses \$ 3,846.39	Total Expenses \$ 5,313.25	Total Expenses 345.39
"Net Income" \$ 5,139.61	"Net Income" \$ 7,670.58	"Net Income" 449.13

FYE 12/31/2015		
Income		
1st Quarter	\$ -	0%
2nd Quarter	\$ -	0%
3rd Quarter	\$ 1,600.00	73%
4th Quarter	\$ 1,500.00	70%
Total Income	\$ 3,100.00	100%
Expenses		
1st Quarter	\$ -	0%
2nd Quarter	\$ -	0%
3rd Quarter	\$ 815.00	37%
4th Quarter	\$ 155.00	7%
Total Expenses	\$ 970.00	44%
"Net Income" \$ 1,238.00 55.67%		

FYE 12/31/2016		
Income		
1st Quarter	\$ 350.00	4%
2nd Quarter	\$ 1,780.00	20%
3rd Quarter	\$ 1,600.00	6%
4th Quarter	\$ 631.00	7%
Total Income	\$ 3,961.00	100%
Expenses		
1st Quarter	\$ 22.80	0%
2nd Quarter	\$ 1,637.18	20%
3rd Quarter	\$ 1,311.13	15%
4th Quarter	\$ 675.28	8%
Total Expenses	\$ 3,846.39	43%
"Net Income" \$ 5,139.61 57.20%		

FYE 12/31/2017		
Income		
1st Quarter	\$ 2,836.00	41%
2nd Quarter	\$ 918.37	13%
3rd Quarter	\$ 2,598.32	38%
4th Quarter	\$ 515.22	8%
Total Income	\$ 6,868.91	100%
Expenses		
1st Quarter	\$ 508.18	7%
2nd Quarter	\$ 1,997.89	29%
3rd Quarter	\$ 2,082.76	30%
4th Quarter	\$ 1,576.80	22%
Total Expenses	\$ 6,115.63	89%
"Net Income" \$ 753.18 10.97%		

FYE 12/31/2018		
Income		
1st Quarter	\$ 7.07	0%
2nd Quarter	\$ 2,008.07	15%
3rd Quarter	\$ 418.44	3%
4th Quarter	\$ 10,530.25	81%
Total Income	\$ 13,953.83	100%
Expenses		
1st Quarter	\$ 164.54	1%
2nd Quarter	\$ 3,744.84	29%
3rd Quarter	\$ 775.22	6%
4th Quarter	\$ 628.65	5%
Total Expenses	\$ 5,313.25	41%
"Net Income" 7670.58 59.08%		

YTD 2019		
Income		
1st Quarter	\$ 271.67	1%
2nd Quarter	\$ 11,519.00	45%
3rd Quarter	\$ 10,401.00	41%
4th Quarter	\$ 3,295.00	13%
Total Income	\$ 25,406.67	100%
Expenses		
1st Quarter	\$ 4,252.70	15%
2nd Quarter	\$ 11,329.24	39%
3rd Quarter	\$ 11,980.38	41%
4th Quarter	\$ 1,307.29	5%
Total Expenses	\$ 28,869.61	100%
"Net Income" \$ 13,462.94 -13.63%		

YTD 2020		
Income		
1st Quarter	\$ 794.52	
2nd Quarter		
3rd Quarter		
4th Quarter		
Total Income	\$ 794.52	
Expenses		
1st Quarter	\$ 345.39	
2nd Quarter		
3rd Quarter		
4th Quarter		
Total Expenses	\$ 345.39	
"Net Income" 449.13		

2015		2018	
Opening Equity	\$ -	Opening Equity	\$ 7,120.79
Net Income	\$ 1,228.00	Net Income	\$ 7,670.58
Ending Retained Earnings	\$ 1,228.00	Ending Retained Earnings	\$ 14,791.37
2016		2019	
Beg. Retained Earnings	\$ 1,228.00	Beg. Retained Earnings	\$ 14,791.37
Net Income	\$ 5,139.61	Net Income	\$ (3,462.94)
Ending Retained Earnings	\$ 6,367.61	Ending Retained Earnings	\$ 11,328.43
2017		2020	
Beg. Retained Earnings	\$ 6,367.61	Beg. Retained Earnings	\$ 11,328.43
Net Income	\$ 753.18	Net Income	\$ 449.13
Ending Retained Earnings	\$ 7,120.79	Ending Retained Earnings	\$ 11,777.56

BUDGET OVERVIEW

	2015	2016	2017	2018	2019	2020
Operating Equity	0	0	0	0	0	0
Net Income	\$ 1,228.00	\$ 1,228.00	\$ 6,367.61	\$ 7,120.79	\$ 14,791.37	\$ 11,328.43
Ending Retained Earnings	\$ 1,228.00	\$ 6,367.61	\$ 7,120.79	\$ 14,791.37	\$ 11,328.43	\$ 11,777.56

2020

LAKE CREEK PRESERVE PROJECT LIST 1-28-2020

COMPLETIONS SINCE LAST BOARD MEETING

1. Construct an informational kiosk at the NE corner of the preserve. Plans to be supplied.
2. Trail Improvement Project – Add steps at NE corner of blue trail, widen to 6’ and add crushed basalt to the low areas along the E-W section of trail from the current trail head to the NE corner of the preserve (improve connection to new Woodforest park).
3. Install 5 Wood Duck Boxes (3 already constructed but need modification for cleaning). Need to construct two more and install all 5 where designated (at least 2 at pond area near observation deck).
4. Replace and paint remaining rotted boards on Orange BW2 plus level and stabilize BW4.

PENDING PROJECTS

1. Paint and landscape storage module per guidelines supplied by Lake Creek Preserve Partnership. **Andrew Durham**
2. Bleach and Paint two observation decks and related benches. **David Asare**
3. Tallowood Eradication (several spring/summer projects) – Involves researching approved methods for removal, identifying the two best approaches (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring.
4. Develop educational pollinator garden next to storage module. **Jason McKenzie**
5. Survey Lake Creek Preserve for locations appropriate for native milkweed. Prepare map, research types of plants needed, estimate number of plants needed, acquire plants and organize crew to plant (Eagle/Hornaday Project).

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MEETING AGENDA

Tuesday, April 21, 2020 by ZOOM

7:00 – Call to Order

Board Present: Bob Wise, Dave Pierce, Glenn Buckley, Ryan Bare, Melissa Hendricks, Ted Cummings, Cheryl Conley, Pilar Crespo

Guests: Calvin McKinnon

- **Introduction of Guest/s**
 - Bob introduced Calvin McKinnon.
- **Acceptance of January 28, 2020 Minutes**
 - Approved as submitted
- **Insurance - Glenn**
 - Reaction to possible water activities
 - Glenn will try to work on insurance with the Bayou Preservation Association for the canoe trail, as it is of mutual interest.
- **Financials – Glenn for Alan**
 - 2020 Budget/Grant Status
 - \$10,146.43 - in checking account.
 - Liabilities – outstanding checks never cashed – \$469.61.
 - Expecting incoming checks from VIP grants (\$2,000)
 - 2020 Budget: \$2,560 out of \$10,244 used in signs and scout projects. Running over on the signs budget.
 - See attachment for details: LCGP Financial Status
 - Account Balance & outstanding obligations/assets
- **Request from Bayou Land Conservancy - Glenn**
 - Join effort for responsible mining rules
 - One of the LCGP objectives is to preserve the water quality along the creek. The Bayou Land Conservancy requested LCGP to support their position to push for best practices in aggregate mining. Motion to support Bayou Land Conservancy position was approved unanimously.
- **Committee Positions- All**
 - No comments
- **Communication/Publicity – All**
 - Newsletter
 - Calvin and Cheryl will work on press releases and Facebook posts.
 - Community Presentations
 - Not discussed.
 - Woodforest Marketing
 - Not discussed.
- **Maintenance Equipment/Storage – Bob/Melissa/Glenn**

- Quartermaster
 - Melissa will update equipment inventory. Clipboard is needed to check in/out things.
- Camera Battery Maintenance
 - Battery charge lasts only 2 weeks on 3G camera at entrance. Glenn needs someone's help with this for when he is out of town.
 - Plan to up 2 new cameras on next work day and reorient camera at pond.
- Planned Improvements to Module
 - On hold; pending changes to Scout virus policy
- **Preserve/Trails Committee – Bob/Glenn/Dave/Ryan**
 - Trail Status/Work Day – Bob
 - 4/20/2020 Bob and Dave walked the trail and it was fine except for a few locations along the creek loop and southern blue trail. Next workday should be May 9th, 2020.
 - Light mowing and weeding are needed on some trails.
 - No debris on the trails.
 - Current heavy mosquitoes emergence makes working difficult.
 - Significant ant mounds (in size and number). Bob will treat those along the trails.
 - Scout Project Status – Glenn
 - First phase of pollinators project is completed.
 - Second phase - pollinators extension to the east is coming soon after Scouts are released for group projects.
 - Project was approved to improve the landscaping on the northeast corner as to make a nice entrance to connect to Woodforest directly.
 - Glenn will add a potential new project to improve the steps along the creek loop and add additional steppingstones along the orange and blue trails.
 - See attachment for details: Project List
 - Monarch Project – Glenn for Dave
 - Planting aquatic milkweed inside the preserve is coming soon, but LCGP is not ready to buy the milkweed until fall 2020.
 - Access road maintenance – Glenn
 - Clipping of branch extensions on the roads is required. Plan to initiate work this Saturday.
 - Hog Control – Glenn for John
 - John has been going in periodically for hog control.
 - Boys also went in with rifles (seen in camera).
 - Glenn is working on putting up 3 signs for safety purposes: “Night Access Prohibited – Hog Control in Progress”
 - Safety Guidelines – Ryan
 - Ryan sent an email with updated draft before this meeting.
 - Bob sent feedback and comments on draft.
 - Everyone else feel free to send more comments.
 - Security/Usage Monitoring – Glenn
 - March summary included in recent newsletter
- **Canoe Trail – Ryan/Mike**
 - Committee Development
 - Not discussed.

- Progress on Access Points
 - Access points are still an issue. How accessible is the easement? Map does not show it properly. Someone needs to go to the appraisal office. Ryan will go with Mike to the appraisal office visit to evaluate easements.
 - Bob noted that two trees are about to fall off into the stream. There is a need to evaluate how best to handle it.
- **Nature/conference/Community Center**
 - Status of land acquisition – Glenn
 - Deal between the County and Woodforest is on hold since the COVID-19 events.
- **Coming Program Events**
 - **Preserve Work Day: May 9th, 2020**
 - **Project Wild Workshop MISD – On Hold due to virus**
 - **Woodland and Wildlife Expo – Cancelled due to virus**
 - **Water Festival – Cancelled due to virus**
 - **October 31, 2020 Trail of Treats/Harvest Festival @ Woodforest**
 - **Bod mentioned the Fishing tournament will require lots of organization. It will not be possible until some months from now, when the virus events calm down.**
- **Next Meeting – Tuesday, June 16**
- **8:00 pm - Meeting adjourned**

LCGP FINANCIAL STATUS

April 19, 2020

Total Checking: \$ 10146.43; Opex: \$ 4447.87; Capex/Program: \$5698.56

Liabilities: \$469.61

Remaining Grant available from past draws \$3192.59

Remaining WMPID Grant available to draw on \$5,171.60

Outstanding VIP Grants \$2000

PENDING LIABILITIES AND GRANTS

FROM 3/2017	OPEX	-150	Check to Mag Chamber	not cashed
3/17/2019	CAPEX	-314.42	Check to Nick Colosimo Eagle Project	Not cashed
6/29/2019	OPEX	-5.19	Shrerwin Williams	Not charged
	OPEX	+1500	Ouststanding VIP tant	
	OPEX	+500	Outstanding VIP grant	

2020 QUARTERLY INCOME/EXPENSE

1ST QTR		INCOME	\$794.52	EXPENSE	1983.21
2ND QTR		INCOME		EXPENSE	
3RD QTR		INCOME		EXPENSE	
4TH QTR		INCOME		EXPENSE	

TOTAL

2020 BUDGET STATUS 1/28/2020

ITEM	2020 APPROVED	2020 STATUS	COMMENT
Web Site	\$287.64		
Mailbox	\$288		
Office Supplies/Misc	\$150		
D&O/Liability Insurance	\$1748.56		
Chamber Dues	0		
Accountant	\$450		
SUB TOTAL	\$2924.2		
American Canoe Assoc.	0		
Event Supplies	\$1200		
Canoe Trail Capital	\$5021.60		
Preserve and Related Programs	\$1900	525	Project Wild Activity Books
Access Road Improvements	\$10,000		
Preserve Improvements/Maintenance Capital	\$5200	477.31	Game Cameras and accessories; Trail signs
Event Insurance	0		
Projects	\$1000	923	
SUBTOTAL	24,321.60		

GRAND TOTAL	27245.80
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2020 INCOME SOURCES

SOURCE	PURPOSE	2019 APPROVED	2019 ACTUAL
EXXONMOBIL VIP Grants	Operating	2000	2000
Hauber Foundation	Project Wild/Programs	0	0
WIMPID Grant	Operating and Capital	35,171.60	30,000
Friends of Lake Creek	Operating	1500	0
Dedicated Grants	Special Projects	0	250 pollinators
	TOTAL		

2020 PROPOSED
2000
1500
5,171.60
?
750 scholarship

LAKE CREEK PRESERVE

PROJECT LIST

1-28-2020

COMPLETIONS SINCE LAST BOARD MEETING

1. Pollinator Garden
2. Paint and landscape storage module.

PENDING PROJECTS

1. Improve and landscape NE entrance – **Austin Sowards**
2. Bleach and Paint two observation decks and related benches. **David Asare**
3. Tallowood Eradication (several spring/summer projects) – Involves researching approved methods for removal, identifying the two best approaches (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring.
4. Extend a pollinator area along road to east of current garden – **Mace Pucket**
5. Survey Lake Creek Preserve for locations appropriate for native milkweed. Prepare map, research types of plants needed, estimate number of plants needed, acquire plants and organize crew to plant (Eagle/Hornaday Project).
6. Trail Improvement Project to include shorten stepping stone spacing where appropriate and add stone where constantly muddy, improve steps along creek loop per Dave's design, change our post at Green Hawthorn (with correct #).
7. Add an observation platform at the creek overlook along the creek loop (6x8 structure designed by Glenn)

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MEETING MINUTES

Tuesday, June 16 by ZOOM

7:05 pm – Call to Order

Board Present: Bob Wise, Glenn Buckley, Ryan Bare, Melissa Hendricks, Ted Cummings, Cheryl Conley, Pilar Crespo

Guests: None

- **Acceptance of April Minutes**
 - Approved unanimously as submitted.
- **Insurance**
 - Not discussed.
- **Financials – Glenn**
 - 2020 Budget/Grant Status
 - The upcoming ExxonMobil VIP grant of \$1,500 will be used for operating expenses. (Glenn's volunteer hours.)
 - The \$500 ExxonMobil VIP grant already came in. (Dave's volunteer hours.)
 - \$6,503.38 have been spent out of the \$10,244.20 Budget for 2020 so far.
 - Spent over on signs and cameras.
 - There is a donation to be applied towards a scholarship with the Soil and Water Conservation District.
 - Income source: \$2000 from the Hauber Foundation
 - Account Balance & outstanding obligations/assets
 - Total Checking \$6,589.26, Opex: \$1,775.42, Capex: \$4,183.84
 - Request to WMPID for remaining draw
 - A final draw of \$5,171 from the WMPID grant will be made soon.
 - See attachment for details: LCGP Financial Status
- **Committee Positions- All**
 - Resignation/open position
 - Alan Ramirez will no longer be able to be the treasurer.
 - There is an open position on the LCGP board for treasurer.
- **Communication/Publicity – All**
 - Newsletter
 - Cheryl needs photos of the Scouts working and photos of the completed projects.
 - Bob suggested to try to have Woodlands Impact mention the Lake Creek Preserve on their advertisements about the use of trails in the area.
 - Glenn suggests checking the WMPID website for advertising ideas.
 - Community Presentations
 - Woodforest Marketing
- **Maintenance Equipment/Storage – Bob/Melissa/Glenn**
 - Quartermaster
 - Melissa created a chart with a list of the tangible and smaller items that used during work days. Volunteers will need to sign the chart to check out/in tools.
 - Camera Battery Maintenance

- Glenn is considering a solar panel to drive the camera or maybe putting a larger battery to avoid replacing the rechargeable batteries every 2 weeks.
 - Planned Improvements to Storage Module
 - Mace Puckett will add a railing to hang tools, shelving and solar panel for the module lighting. Mace will also place picnic tables at the entrance and next to the pond.
- **Preserve/Trails Committee – Bob/Glenn/Dave/Ryan**
 - Trail Status – Bob
 - The trail is in very good shape right now.
 - Simple mowing is needed.
 - Mosquitoes are not that bad anymore.
 - There is no standing water on the trail, not even after the rain last week.
 - Scout Project Status – Glenn
 - Bob suggested telling Matt Trotter to remove the old bench.
 - Glenn will contact David Azare to check if he will still paint the 2 existing observation decks.
 - See attachment for details: Lake Creek Preserve Eagle Project List
 - Monarch Project – Dave
 - Glenn suggests planting more aquatic milkweed in the preserve during the spring of 2021.
 - Access road maintenance – Glenn
 - Cars turning around in the wrong place is destroying the road.
 - Bob suggests putting up a sign: Please drive further down the road to turn around.
 - Dead End sign is already there.
 - Hog Control – John
 - Not discussed.
 - Safety Guidelines – Ryan
 - The Bayou Preservation Association might give LCGP some feedback on the safety guidelines.
 - Security/Usage Monitoring - Glenn
- **Canoe Trail – Ryan/Mike**
 - Committee Development
 - Not discussed.
 - Progress on Access Points
 - Ryan will call the Appraisal District office to find out what legal access LCGP has on the easement road. When Mike comes back, he might be able to go in person.
- **Nature/conference/Community Center**
 - Status of land acquisition – Glenn
 - Things are still in the air because some people want to use the land to build a public community center, some people want an athletic field and some want a golf course.
 - Glenn will meet with Virgil before September 1st, 2020 to discuss the matter.
- **Coming Program Events**
 - Next Preserve Work Day

- **Project Wild Workshop MISD – On Hold**
- **October 31, 2020 Trail of Treats/Harvest Festival @ Woodforest**
 - LCGP has money for bringing in experts, but right now people are not willing to come to the event due to the virus.
 - Glenn will create business cards for the board members, as suggested by Bob.
- **Next Meeting – Tuesday, August 18th, 2020.**
- **7:48 pm - Meeting adjourned.**

LCGP FINANCIAL STATUS

June 14, 2020

Total Checking: \$ 6589.26; Opex: \$ 1775.42; Capex/Program: \$4183.84

Liabilities: \$469.61

Remaining Grant available from past draws \$-68.85

Remaining WMPID Grant available to draw on \$5,171.60

Outstanding VIP Grants \$1500

PENDING LIABILITIES AND GRANTS

FROM 3/2017	OPEX	-150	Check to Mag Chamber	not cashed
3/17/2019	CAPEX	-314.42	Check to Nick Colosimo Eagle Project	Not cashed
6/29/2019	OPEX	-5.19	Shrerwin Williams	Not charged
	OPEX	+1500	Ouststanding VIP tant	

2020 QUARTERLY INCOME/EXPENSE

1ST QTR		INCOME	\$794.52	EXPENSE	1983.21
2ND QTR		INCOME	507.59	EXPENSE	4057.77
3RD QTR		INCOME		EXPENSE	
4TH QTR		INCOME		EXPENSE	

TOTAL

2020 BUDGET STATUS 6/28/2020

PROJECT	ITEM	#	UNIT COST	2020 PROJECT TOTAL	2020 STATUS	COMMENTS
CAPITAL IMPROVEMENTS	Scout Projects	4	300	1200	955	scout projects, road,paint storage module, landscaping
	TOTAL			1200		
PROGRAM	Project Wild Workshop	1	1000	1000	525	Books and materials for 15
	speakers	4	250	1000		
	refreshments	4	50	200		
	signs	2	200	400	1240.76	Warning, flood plain, directional sign and laminated map for kiosk; hog repellent,pollinator signs, warning and directional signs
	portapotties	4	125	500		
	TOTAL			3100		
EQUIPMENT	game cameras/trail counter	1	300	300	827.43	3 game cameras and security straps weed eater, shovels, rakes.tree trimmer, push brooms
	Canoe Trail	1	1400	1400		
	TOTAL			1700		
OVERHEAD	Web Site	1	287.64	287.64		
	Mail Box	1	288	288		
	Office Supplies	1	720	720	7.19	SOS Changes
	D&O/Liability Insurance*	1	1748.56	1748.56	1748	
	Accountant	1	450	450	450	
	TOTAL			3494.2		
SCHOLARSHIP	with MGSWCD for \$1500	1	750	750	750	
	TOTAL			750		
	GRAND TOTAL 2020			10244.2	6503.38	

2020 INCOME SOURCES

SOURCE	PURPOSE	2019 APPROVED	2019 ACTUAL
EXXONMOBIL VIP Grants	Operating	2000	2000
Hauber Foundation	Project Wild/Programs	0	0
WIMPID Grant	Operating and Capital	35,171.60	30,000
Friends of Lake Creek	Operating	1500	0
Dedicated Grants	Special Projects	0	250 pollinators
	TOTAL		

2020 PROPOSED
2000
1500
5,171.60
?
750 scholarship

LAKE CREEK PRESERVE EAGLE PROJECT LIST

6-14-2020

1. Develop a Section of Trail Nature Guide – Involves identifying 10 trees or special ecological features along trail, researching, preparing an educational writeup in format provided, then preparing numbered posts (specs provided) and installing near tree/feature for identification.

2. Tallowood Eradication (several spring/summer projects) – Involves researching approved methods for removal, identifying the two best approaches (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring.

3. Trail Improvement

a. Remove stump, add landscaping timber edging to entrance/kiosk area, add 3+ yards crushed granite to entrance area and 2+ yards hardwood mulch to NE section of blue trail, install trail sign. – **TAKEN Austin Sowards**

b. Add improved steps at ravines along creek loop similar to those at the NE trail head (include stable path for trail bikes adjacent to steps). Survey Orange and Blue trails, respace stones for shorter person's gait, extend stones as needed and add stepping stones as needed in remaining muddy spots.

4. Pollinator

a. Plant milkweed and pollinator plants along entrance road. Involves clearing area, trimming encroaching vegetation and limbs on both sides of road (and removing), preparing ground for planting milkweed etc and broadcasting pollinator and native grass seeds, (several projects). Next Project: Extend pollinator/ native prairie along north side of road between storage container and speed bump – **TAKEN Lucas Botello** Advisors: Jason McKenzie/Dave Pierce.

b. Survey and plant potted native milkweed in selected wetland areas within preserve.

5. Storage Module

Install Shelving in Storage module per approved design. Add solar powered lighting to module plan, Design, construct and place two picnic tables. – **TAKEN Mace Puckett**

6. Habitat improvement

Survey and mark trees for removal that are changing the habitat in the open NE portion of the preserve. Also mark the Tallow for treatment. Follow with a team to cut and remove identified understory growth and undesirable trees (Tallow to be treated by adult).

7. Observation Deck

Construct an 8x10 observation platform overlooking Lake Creek along the creek loop. Plans supplied- **TAKEN Matt Trotter**.

8. Maintenance/Safety

Clean and Paint 2 existing observation decks - **TAKEN David Azare**

Future projects will include connecting this trail to nature center on west side of Fish Creek Thoroughfare. There may also be some projects at the adjacent Christine-Allen Nature Park.

LAKE CREEK GREENWAY PARTNERSHIP SPECIAL BOARD MEETING Tuesday, June 23, 2020 by ZOOM

7:00 pm – Call to Order

Board Present: Bob Wise, Glenn Buckley, Ted Cummings, David Pierce, Pilar Crespo

Absentee voters: Ryan Bare, Cheryl Conley, Melissa Hendricks

Guests: None

- **Motion to accept the resignation of Alan Ramirez as a board member and treasurer of Lake Creek Greenway Partnership.**
 - Approved unanimously by board members present.
 - Melissa, Ryan and Cheryl voted absentee and they accepted Alan's resignation by email.
 - No discussion was necessary.
 - Glenn will ask Alan to issue a written resignation letter.
 - Pilar will unregister Alan Ramirez as treasurer of LCGP from the Texas Secretary of State.
- **Referral and proposal for a new treasurer**
 - Glenn and Bob proposed Calvin McKinnon as a potential new treasurer for LCGP.
 - Bob has known Calvin for many years. Calvin graduated tops in Industrial Management from Lamar University. He served 8 years in the Marine Corps, mostly in the Middle East. He is a very intelligent man. Calvin replaced Bob after Bob's retirement. Calvin has experience in annual budgeting and sales.
- **Motion to accept Calvin McKinnon as a board member and new treasurer of Lake Creek Greenway Partnership.**
 - Approved unanimously by board members present.
 - Melissa, Ryan and Cheryl voted absentee and they approved Calvin as treasurer by email.
 - No discussion was necessary.
 - Pilar will register Calvin McKinnon as treasurer of LCGP in the Texas Secretary of State.
 - *See Resolution attached.*
- **Motion to authorize Glenn to buy a solar panel battery of approximately \$100.00 for one of the cameras to avoid replacing the current rechargeable batteries every two weeks and also avoiding a ladder accident.**
 - Approved unanimously by board members present.

7:11 pm - meeting adjourned



LAKE CREEK GREENWAY PARTNERSHIP

6606 FM1488 Ste 148 #356, Magnolia, Texas 77354

www.lakecreektx.org

RESOLUTION

Let it be resolved that as of June 23, 2020 the Board approved Calvin McKinnon as board member and treasurer of the Lake Creek Greenway Partnership and as treasurer will have signature authority for the partnership's account at Woodforest Bank # 1308004066 and all of the appropriate banking privileges.

Upon his resignation from the Board, Alan Ramirez's signature authority is being rescinded.

By unanimous consent, the above resolution is approved by the board of directors.

Submitted by:

**Pilar Crespo
Secretary
June 23, 2020**

**Glenn Buckley
President
June 23, 2020**

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MEETING MINUTES

Tuesday, August 18 by ZOOM

7:03 pm – Call to Order

Board present: Bob Wise, Glenn Buckley, Ted Cummings, Cheryl Conley, Calvin McKinnon, Dave Pierce, Ryan Bare, Melissa Hendricks, Pilar Crespo

Advisor: Tom Grayson

Guests: none

- **Acceptance of June Regular Minutes and June Special Meeting**
 - Motion to accept both June meeting minutes approved unanimously.
- **Financials – Calvin**
 - Glenn introduced Calvin to his new role as treasurer some weeks before this meeting.
 - 2020 Budget/Grant Status
 - The pending liabilities/grants status remains the same as last meeting.
 - Calvin will write off from the financial report the checks issued by LCGP more than a year ago and that have not yet been cashed.
 - Regarding the budget for next year, Scout projects most certainly will go over \$1200 because two projects will need a significant amount of money to be carried out.
 - The operating expenses came as anticipated on the 2020 budget.
 - Calvin suggested to add a separate budget item to account for the purchase of smaller tools. So far, small tools have been accounted for under “equipment”.
 - Acct Balance & outstanding obligations/assets
 - Total Checking: \$ 6646.15
 - Next time, Glenn will get a receipt from the scholarship recipient as proof that the scholarship money was used for tuition.
 - The value of the assets/tools LCGP owns and how long they can be expected to last will help Calvin with budgeting. Melissa will send Calvin the original expense of each tool.
 - Motion to accept the financials as reported approved unanimously.
 - See attachment for details: LCGP Financial Status
- **Committee Positions- All**
 - open position – not discussed.
- **GuideStar Rating**
 - It rates nonprofit organizations based in the organization’s commitment to transparency.
 - Glenn advises on keeping the platinum rating up, which is the highest rate possible, because financing institutions might use this rating as a reference.
- **Texans for Responsible Aggregate Mining**
 - Request to sign up as supporter

- Bob wonders if supporting TRAM is going to cost LCGP any finances and if potential neighborly issues could arise.
 - As TRAM is just looking to implement measures similar to those applied in other states, Glenn does not see this affecting LCGP. Nonetheless, Glenn suggests monitoring the meeting minutes of TRAM to track if they are sticking to the original agreement. If not, LCGP can pull out anytime.
 - Ted might have a potential conflict of interest. He has no problem supporting TRAM but he just wants to make it clear.
 - Cheryl will ask Charlie if he has any concerns about LCGP supporting the TRAM initiative for responsible mining. The board postpones its vote until then.
- Issue of advocacy vs lobbying. – Not discussed.
- **Communication/Publicity – All**
 - Newsletter
 - Calvin will work with Cheryl in preparing the newsletter and see where else to publish it (i.e. Woodlands Impact, Magnolia Impact, etc.). Glenn will supply photos/material for articles.
 - Community Presentations
 - Woodforest Marketing
- **Maintenance Equipment/Storage – Bob/Melissa/Glenn**
 - Quartermaster
 - Melissa announced hanging a checkout list with magnets to sign items in/out.
 - It should be noted that Bob, Glenn, Dave, Calvin and Melissa have a set of keys to the storage container.
 - Dave suggests using combination locks instead of keys. Glenn thinks this is a good idea for the kiosk. Glenn does not recommend using a combination lock with a long shank for the storage container because a long shank allows thieves to use bolt cutters.
 - Solar Panel
 - The solar panel on the camera was reinstalled. The solar panel on top of the container works fine.
 - Melissa will make sure that the small tools in the tool kit are included in the inventory list.
 - A small crowbar needs to be purchased.
- **Preserve/Trails Committee – Bob/Glenn/Dave/Ryan**
 - Trail Status – Bob
 - The trail is in good condition as a result of maintenance but also due to the drought.
 - A maximum heat index should be added to working protocol. Bob and Calvin will look into the City of Houston and US Military websites to make a recommendation of an adequate heat index threshold.
 - As a safety practice, whenever someone goes down to the preserve alone, let someone else in the board know.
 - It is important to keep the access points to the creek well maintained.
 - Scout Project Status – Glenn
 - Three projects have been completed since 6/14/2020.

- There are eight existing projects.
 - Before Matt Trotter starts construction of the observation deck, Bob or Glenn need to approve its location.
 - See attachment for details: Lake Creek Preserve Eagle Project List
- Monarch Project – Dave
 - Dave submitted a grant request to the Lady Bird Johnson Wildflower Center for the supply of Texas native and aquatic milkweed seeds.
 - Dave plans to plant the seeds directly on the ground if enough seeds are available.
- Access road maintenance - Glenn
- Hog Control – John
 - John has been able to trap a hog once every couple of weeks.
- LiDAR based Topographic Map – Ryan
 - Ryan sent a couple of maps to everybody by email and he will keep working on additional ones.
 - Pilar will make maps that will serve her school GIS assignments.
- Security/Usage Monitoring – Glenn
 - Mud dauber nest was removed.
 - The trail counter alignment problem was fixed.
- **Canoe Trail – Ryan/Mike**
 - Committee Development
 - Progress on Access Points
 - Conversation with Appraisal District is in Ryan's to do list.
- **Nature/conference/Community Center**
 - Status of land acquisition – Glenn/Cheryl/Tom
 - Business Plan
 - A costing estimate of the design work is needed as the design and cost estimates will be integral to completing the business plan and soliciting funding.
 - Glenn thinks an environmental study might not be required for the Nature Center as there should also be one available from Woodforest and the proposed sites are out of the wetlands.
 - Melissa encouraged the board members to visit the nature center of the Legacy Plaza Botanical garden in Goldthwaite, central Texas, as a reference of an attractive design for the Lake Creek Greenway nature center and successful education programs. Legacy Plaza used an environmental design and environmental landscaping.
 - Melissa - Steve Richmond Fine Homes could be a potential green design consultant. He is willing to give his advice at no cost.
 - Cheryl suggested seriously considering supporting an architectural firm with experience designing nature centers.
 - Dave pointed out that the master gardener property has done a great job on rainwater collection. They have many retired experts who would want to be consultants.
 - Glenn suggested spending some time defining the characteristics we want the facility to have before progressing too far with an architectural firm.
 - Avoid mistakes in the design of the nature center.

- Tom suggested trying to structure agreements in a way that retains more local control.
 - Before we can proceed any farther with the plan LCGP needs to discuss our objectives and ideas with Charlie, reconcile any differences and agree on a plan forward. Cheryl will try to set up a meeting with Charlie.
 - **Coming Program Events**
 - **Next Preserve Work Day:** Fall - once it cools down
 - **Project Wild Workshop Magnolia ISD** – On hold until school district reopens
 - **Trail of Treats/Harvest Festival @ Woodforest: October 31, 2020** depending on the coronavirus status
 - **Next Board Meeting – Tuesday, October 20**
- 8:31 pm - Meeting adjourned.**

LCGP FINANCIAL STATUS

August 14, 2020

Total Checking: \$ 6646.15; Opex: \$ 4098.51; Capex/Program: \$2547.64

Liabilities: \$155.19

Remaining Grant available from past draws \$(1212.97)

Remaining WMPID Grant available to draw on \$5,171.60

Outstanding VIP Grants \$0

PENDING LIABILITIES AND GRANTS

FROM 3/2017	OPEX	-150	Check to Mag Chamber	not cashed
6/29/2019	OPEX	-5.19	Sherwin Williams	Not charged
	OPEX	+5171.69	Outstanding WMPID Grant	Draw approved 8-14/2020

2020 QUARTERLY INCOME/EXPENSE

FIRST QTR		INCOME	794.5	EXPENSE	1983.2
2ND QTR		INCOME	507.59	EXPENSE	4852.26
3RD QTR		INCOME	1500	EXPENSE	321.72

4TH QTR		INCOME		EXPENSE	
TOTAL					

2020 BUDGET STATUS 8/14/2020

PROJECT	ITEM	#	UNIT COST	2020 PROJECT TOTAL	2020 STATUS	COMMENTS
CAPITAL IMPROVEMENTS	Scout Projects	4	300	1200	974.5	scout projects, road,paint storage module, landscaping, rebar
	TOTAL			1200		
PROGRAM	Project Wild Workshop	1	1000	1000	525	Books and materials for 15
	speakers	4	250	1000		
	refreshments	4	50	200		
	signs	2	200	400	1402.74	Warning, flood plain, directional sign and laminated map for kiosk; hog repellent,pollinator signs, warning and directional signs
	portapotties	4	125	500		
	TOTAL			3100		
EQUIPMENT	game cameras/trail counter	1	300	300	986.32	4 game cameras and security straps weed eater, shovels, rakes, tree trimmer, push brooms,
	Canoe Trail	1	1400	1400		
	TOTAL			1700		
OVERHEAD	Web Site	1	287.64	287.64	21.77	Domain name
	Mail Box	1	288	288		
	Office Supplies	1	720	720	12.33	SOS Changes
	D&O/Liability Insurance*	1	1748.56	1748.56	1748	
	Accountant	1	450	450	450	
	TOTAL			3494.2		
SCHOLARSHIP	with MGSWCD for \$1500	1	750	750	750	
	TOTAL			750		
	GRAND TOTAL 2020			10244.2	6870.66	

2020 INCOME SOURCES

SOURCE	PURPOSE	2019 APPROVED	2019 ACTUAL
EXXONMOBIL VIP Grants	Operating	2000	2000
Hauber Foundation	Project Wild/Programs	0	0
WIMPID Grant	Operating and Capital	35,171.60	30,000
Friends of Lake Creek	Operating	1500	0
Dedicated Grants	Special Projects	0	250 pollinators
	TOTAL		

2020 PROPOSED	2020 AS OF 8/14/20
2000	1500
1500	2500
5,171.60	5,171.60
?	0
750	750 scholarship

LAKE CREEK PRESERVE EAGLE PROJECT LIST

8-14-2020

- COMPLETED SINCE 6/14/2020**
- a. Remove stump, add landscaping timber edging to entrance/kiosk area, 1. Add 3+ yards crushed granite to entrance area and 2-+ yards hardwood mulch to NE section of blue trail, install trail sign. – **Austin Sowards**
 2. Clean and Paint 2 existing observation decks - **David Azare**
 3. Install Shelving in Storage module per approved design. Add solar powered lighting to module plan, Design, construct and place two picnic tables. – **Mace Puckett**

EXISTING PROJECTS

1. Develop a Section of Trail Nature Guide – Involves identifying 10 trees or special ecological features along trail, researching, preparing an educational writeup in format provided, then preparing numbered posts (specs provided) and installing near tree/feature for identification. **WORKING - Jarrett Steiner**
2. Tallow wood Eradication: Eagle/Hornaday (several spring/summer projects) – Involves researching approved methods for removal, identifying the best approach (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring. **TAKEN – Tom McLaughlin**
3. Trail Improvement
 - a. Add improved steps at ravines along creek loop similar to those at the NE trail head (include stable path for trail bikes adjacent to steps using appropriate geotextile to prevent erosion). Survey Orange and Blue trails, respace stones for shorter person's gait, extend stones as needed and add stepping stones as needed in remaining muddy spots, reposition sign at junction between creek loop and orange/blue trails. – **TAKEN Vincenzo Buonincontri**
 - b. Widen E-W portion of Blue trail between NE and middle trail heads, widen to 6' where possible, take out tripping stumps and roots, relocate about 100' of trail at the cut bank along the creek loop that add 4-6 yards of pea gravel where needed at middle trail head and around picnic table and benches at that site. – **TAKEN Brayden Walker**
4. Pollinator
 - a. Plant milkweed and pollinator plants along entrance road. Involves clearing area, trimming encroaching vegetation and limbs on both sides of road (and removing), preparing ground for planting milkweed etc. and broadcasting pollinator and native grass seeds, (several projects).
 - a. Next Project: Extend pollinator/ native prairie along north side of road between storage container and speed bump – **TAKEN Lucas Botello** Advisors: Jason McKenzie/Dave Pierce.
 - b. Additional Projects
 - b. Plant bottomland milkweed - Survey appropriate areas, research sources and appropriate species and plant potted native milkweed in selected wetland areas within preserve (winter/spring project).
5. Habitat improvement

Survey and mark trees for removal that are changing the habitat in the open NE portion of the preserve. Also mark the Tallow for treatment. Follow with a team to cut and remove identified understory growth and undesirable trees (Tallow to be treated by adult). **Taken – Logan Cox**

6. Observation Deck

Construct a 6x10 observation platform overlooking Lake Creek along the creek loop. Plans supplied- **TAKEN**
Matt Trotter

8. Maintenance/Safety

a. Survey boardwalks, relevel where needed, identify those needing repainting. Prepare for painting and paint with Sherwin-Williams Duckback deck paint with textured nonslip additive (color to be defined). One or more projects may be combined with adjusting a picnic table. **Orange BW Taken – Blake Hubert**

Future projects will include connecting this trail to nature center on west side of Fish Creek Thoroughfare. There may also be some projects at the adjacent Christine-Allen Nature Park.

LAKE CREEK GREENWAY PARTNERSHIP

6606 FM1488 Ste. 148, #356, Magnolia, Texas 77354
www.lakecreektx.org



Resolution in Support of Texans for Responsible Aggregate Mining

WHEREAS, Texas is experiencing a period of significant growth, resulting in a need for aggregate materials for roads, building construction, energy production, and other commercial activities, and

WHEREAS, the growth has resulted in a rapid expansion of aggregate production operations (APOs) within the state, and

WHEREAS, APOs in Texas are not required to adopt best management practices (BMPs) that are required in other states, so the majority of operators do not use these practices in Texas, and

WHEREAS, as a result, the expanding APO industry is having an increasingly negative impact on the health, safety, property rights, property values, natural resources, and long-term quality-of-life in neighboring communities, and

WHEREAS, Texans for Responsible Aggregate Mining (TRAM), comprised of member groups from across the state, seeks to work with lawmakers, state agencies, and good-faith industry operators to create state standards for BMPs in the APO industry and to adopt those standards into law, and

WHEREAS, TRAM seeks to address the following Six Key Issues that, when addressed, will result in healthier, safer, and more desirable communities, as well as a stronger APO industry in Texas:

- 1) Air particulate emissions
- 2) Water consumption
- 3) Surface water and ground water contamination and flooding
- 4) Large, long-life, open-pit surface mining operations with no reclamation requirements for when a mine's life is over
- 5) Truck traffic and road safety and maintenance
- 6) Nuisance issues (noise, odor, light trespass and visible blight)


WHEREAS, TRAM is a vehicle by which local resident groups can speak with one voice to policy makers and in the media, pursue a collective strategy, develop working relationship with good-faith industry operators and other interested parties, and disseminate information to member groups;

NOW, THEREFORE LET IT BE RESOLVED, that Lake Creek Greenway Partnership supports the adoption of laws that strengthen Texas communities, as well as the APO industry, by addressing the Six Key Issues associated with aggregates activity.

LET IT ALSO BE RESOLVED, that Lake Creek Greenway Partnership supports TRAM's pursuit of such laws through thoughtful collaboration with policy makers and industry, for the benefit of all Texans.

PASSED and Adopted the 18 day of Sept, 2020.


Chair of Board


Secretary

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MEETING MINUTES

Tuesday, October 20, 2020 by ZOOM

7:00 pm – Call to order

Board present: Bob Wise, Glenn Buckley, Cheryl Conley, Calvin McKinnon, Dave Pierce, Melissa Hendricks, Pilar Crespo, Ted Cummings

Advisors: Mike Honsinger

- **Introduction of Guest/s**
- **Acceptance of August Minutes**
 - Motion to accept August minutes approved unanimously.
- **Financials – Calvin**
 - 2020 Budget/Grant Status
 - Outstanding WMPID grant check was deposited
 - Grant application was pulled at WMPID's request because numbers were too high for their grant program. Glenn will work with the commissioner on a new proposal to WMPID once the county has a better idea of how we will coordinate on the project.
 - Acct Balance & outstanding obligations/assets
 - Calvin will prepare a final accounting of the 2020 budget proposal for year 2021.
 - See attachment for details: LCGP Financial Status
- **Committee Positions- All**
 - open positions
- **Guest Presentation on Bayou Land Conservancy – Becky Martinez BLC**
 - Presentation will be rescheduled as Becky had connectivity issues and was not able to join in zoom.
- **Communication/Publicity – All**
 - Newsletter
 - Calvin is planning an interview with local groups that do rescue and restoration. Glenn will supply Calvin items for a newsletter.
 - Community Presentations
 - Woodforest Marketing
 - Mike might include posts about the trails in the Woodforest newsletter.
 - Preserve Tours
 - Glenn is planning to offer small group tours at the preserve. Woodforest might include the tours in their marketing. Bayou Land Conservancy is also planning to lead tours.
- **Maintenance Equipment/Storage – Bob/Melissa/Glenn**
 - Quartermaster
 - Move the boat from Glenn's house into the shed.
 - Enviroscope from NRCS is now in our storage. It should be included in the inventory.

- Solar Panel
 - Glenn is attempting to bring the camera solar panel to advertise performance.
- **Preserve/Trails Committee – Bob/Glenn/Dave/Ryan**
 - Trail Status – Bob
 - As the number of people in the trails increases, more trails will be needed.
 - Workday goals were met. Trails are in good shape; vegetation growth was limited.
 - New Trail Development- Bob/Glenn
 - Bob withdrew his proposal (earlier made to Glenn) for a long “Green Trail” between the orange trail and the parkway. It was withdrawn for several reasons including Glenn saying that it may not comply with the restrictions set down by The Bayou Land Conservancy.
 - Glenn explained that the current orange and blue trails were strategically located in a way that they minimize impact on the wetlands.
 - Glenn presented a notional trail location at the west side of the parkway; the new trail would lead to the future nature center. Walking the west side of the preserve is pending.
 - Scout Project Status – Glenn
 - Whenever anyone has project ideas of things that need to be done at the preserve, make a list, and give it to Glenn to keep a running tally and present during board meetings.
 - Dave suggested buying seeds by the pound because it is cheaper than buying packs. Glenn and Dave will further discuss this issue another time to make sure no more money is spent than what is needed for the projects.
 - See attachment for details: Lake Creek Preserve Eagle Project List
 - Monarch Project – Dave
 - The construction of the beds is looking great. They are being financed with the grants from WMPID and Texas A&M.
 - Master Gardeners greenhouse will be used as seed starter for the aquatic milkweed project in the preserve.
 - Access road maintenance – Glenn
 - More asphalt is needed to fix potholes.
 - Hog Control – John
 - Not discussed
 - LIDAR based Topographic Map – Ryan
 - Not discussed
 - Security/Usage Monitoring – Glenn
 - Not discussed
- **Canoe Trail – Ryan/Mike**
 - Committee Development
 - Not discussed
 - Progress on Access Points
 - Mike is researching the potential to use an easement at the end of Park Ave. for stream access.
 - Mike will use a drone to inspect portions of the stream missed by the first survey, probably in November.
- **Nature/conference/Community Center**

- Status of land acquisition – Glenn/Cheryl/Tom
 - No news from Charlie.
- Community Awareness
 - The preserve will be promoted at the Fall Fest event presented by the Greater Magnolia Parkway Chamber of Commerce. Glenn, Cheryl and Pilar will attend.
- **Coming Program Events**
 - Project Wild Workshop MISD – On Hold. Enviroscape could be used for the workshop.
 - October 22 – Chamber Festival
 - October 31, 2020 Trail of Treats/Harvest Festival @ Woodforest - Cancelled
- **Next Meeting – Tuesday, November 17 (No December meeting)**
- **8:30 pm - Meeting adjourned**

LCGP FINANCIAL STATUS

October 20, 2020

Total Checking: \$ 11,263.59 Opex: \$ 6,019.64; Capex/Program: \$5,243.95

Liabilities: \$0

Remaining Grant available from past draws \$3354.83

Remaining WMPID Grant available to draw on \$0

Outstanding VIP Grants \$0

PENDING LIABILITIES AND GRANTS

FROM 3/2017	OPEX	-150	Check to Mag Chamber	Adjusted
6/29/2019	OPEX	-5.19	Shrerwin Williams	Adjusted
Deposited 8/18/2020	OPEX	+5171.69	Outstanding WMPID Grant	Deposited

2020 QUARTERLY INCOME/EXPENSE					
FIRST QTR		INCOME	794.5	EXPENSE	1983.2
2ND QTR		INCOME	507.59	EXPENSE	4852.26
3RD QTR		INCOME	6671.60	EXPENSE	1049.01
4TH QTR (to date)		INCOME	73.13	EXPENSE	0
	TOTAL				

Lake Creek Preserve Eagle Project List

EXISTING PROJECTS

1. Develop a Section of Trail Nature Guide – Involves identifying 10 trees or special ecological features along trail, researching, preparing an educational writeup in format provided, then preparing numbered posts (specs provided) and installing near tree/feature for identification. **COMPLETE - Jarrett Steiner**
2. Tallowood Eradication: Eagle/Hornaday (several spring/summer projects) – Involves researching approved methods for removal, identifying the best approach (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring. **TAKEN – Tom McLaughlin**
3. Trail Improvement
 - a. Add improved steps at ravines along creek loop similar to those at the NE trail head (include stable path for trail bikes adjacent to steps using appropriate geotextile to prevent erosion). Survey Orange and Blue trails, respace stones for shorter person's gait, extend stones as needed and add stepping stones as needed in remaining muddy spots, reposition sign at junction between creek loop and orange/blue trails. – **WORKING Vincenzo Buonincontri**
 - b. Widen E-W portion of Blue trail between NE and middle trail heads, widen to 6' where possible, take out tripping stumps and roots, relocate about 100' of trail at the cut bank along the creek loop that add 4-6 yards of pea gravel where needed at middle trail head and around picnic table and benches at that site. – **COMPLETE Brayden Walker**
4. Pollinator
 - c. Plant milkweed and pollinator plants along entrance road. Involves clearing area, trimming encroaching vegetation and limbs on both sides of road (and removing), preparing ground for planting milkweed etc. and broadcasting pollinator and native grass seeds, (several projects).
 - a. Next Project: Extend pollinator/ native prairie along north side of road between storage container and speed bump – **WORKING Lucas Botello** Advisors: Jason McKenzie/Dave Pierce.
 - b. Additional Projects
 - d. Plant bottomland milkweed - Survey appropriate areas, research sources and appropriate species and plant potted native milkweed in selected wetland areas within preserve (winter/spring project).
5. Habitat improvement

Survey and mark trees for removal that are changing the habitat in the open NE portion of the preserve. Also mark the Tallow for treatment. Follow with a team to cut and remove identified understory growth and undesirable trees (Tallow to be treated by adult). **TAKEN – Logan Cox**

6. Observation Deck

Construct a 6x10 observation platform overlooking Lake Creek along the creek loop. Plans supplied- **TAKEN Matt Trotter**

7. Maintenance/Safety

a. Survey boardwalks, relevel where needed, identify those needing repainting. Prepare for painting and paint with Sherwin-Williams Duckback deck paint with textured nonslip additive (color to be defined). One or more projects may be combined with adjusting a picnic table. **WORKING – Blake Hubert**

Future projects will include connecting this trail to nature center on west side of Fish Creek Thoroughfare. There may also be some projects at the adjacent Christine-Allen Nature Park.

LAKE CREEK GREENWAY PARTNERSHIP BOARD MEETING MINUTES Wednesday, November 18 by ZOOM

7:00 pm – Call to order

Board present: Bob Wise, Glenn Buckley, Ted Cummings, Cheryl Conley, Dave Pierce, Ryan Bare, Melissa Hendricks, Pilar Crespo

Advisor: Mike Honsinger

Guests: Keith Landau, Rafael Ramos, Peter Jensen, Kevin McKetta

- **Introduction of Guests**
 - The board members and advisors introduced themselves.
 - The guests introduced themselves. Kevin McKetta - airplane pilot, Peter Jensen - Exxon Mobile retiree, Rafael Ramos - Chemical Engineer, Keith Landau – Technology
- **Acceptance of October Minutes**
 - Pilar will remove past events from the October minutes.
 - Motion to accept October minutes after correction of past events accepted unanimously.
- **Financials – Calvin/Glenn**
 - 2020 Budget/Grant Status
 - Overspent on projects and overspent on programs due to the virus but overall, we were under budget.
 - Acct Balance & outstanding obligations/assets
 - LCGP has \$10,978.02 in the checking account available to spend.
 - Proposed Budget for 2021
 - Glenn assigned \$1500 for projects in the 2021 budget.
 - Proposed overall budget at \$11,674.2 slightly higher than 2020
 - Plan to review for approval in January
 - WMPID Grant Proposal
 - Glenn submitted a two-year grant application to WMPID for a total of \$15,000 to cover some operating expenses, program and new trail development.
 - ExxonMobil VIP Grants
 - Dave is close to submit his hours to request the Exxon Mobil VIP Grant.
 - Glenn will apply for an additional \$500
 - Insurance
 - Insurance cost is \$1800 a year. It covers legal liability and protects board members and assets against a lawsuit.
 - Mike suggests keeping a clear list of volunteers as they can be covered by the state law that says that volunteers work “in good faith”.
 - Glenn said that Scouts have a secondary insurance policy for health issues.
 - Mike suggested taking extra safety measures when using power tools to protect visitors. Glenn noted that we limit who can use power tools especially chain saws.
 - See attachment for details: LCGP Financial Status
- **Committee Positions- All**

- Trails Committee
 - Identifying and assigning responsibilities is pending.
- **Guest Presentation on Bayou Land Conservancy – Becky Martinez BLC**
 - Becky had trouble with her computer. We will try to reschedule in January
- **Communication/Publicity – Cheryl**
 - Newsletter
 - Calvin and Glenn will get the newsletter started.
 - Cheryl pointed out that a newsletter mailing list is needed. We will use the volunteer list as a starting point.
 - Community Presentations – Not Report
 - Woodforest Marketing – No Report
 - Preserve Tours – schedule
 - Peter gave a tour a couple of weeks ago.
 - Peter suggested promoting the tours in the Upcoming Activities section of the Master Naturalists newsletter.
 - Peter will put together a schedule of future tours. Glenn will add to Peter's schedule to prepare a composite schedule for tours. The schedule will need to be advertised.
 - Bob recommends tour groups of no more than 5 people as to establish a better one-to-one relationship and to follow social distancing measure due to COVID-19.
- **Maintenance Equipment/Storage – Bob/Melissa/Glenn**
 - Quartermaster
 - Melissa does not have anything else to add to the supply list.
 - A bow rake was donated and added to the storage container.
 - Solar Panel
 - Glenn bought an extra solar panel as backup for the current camera panel; we are currently replacing batteries one a month with the solar boost.
 - The shed has solar power-driven lights.
- **Preserve/Trails Committee – Bob/Glenn/Dave/Ryan**
 - Trail Status – Glenn/Melissa/Bob
 - Bob and Melissa presented a new method to label the boardwalks using 4x4 wood posts. Previous method of painting the number on the boardwalk does not work because the paint fades over time.
 - Bob clarified that only the boardwalk marker will be painted blue or orange. The boardwalk itself will stay a neutral color to blend with the surroundings.
 - Storage Container – Bob
 - Bob will develop a design for the storage module to receive the Jon Boat to determine whether it would be a good Scout project.
 - Access road maintenance – Glenn
 - The county has begun clearing vegetation along the access road.
 - Justin Hasara plans to add crushed asphalt to repair potholes along the entrance road.
 - Scout Project Status – Glenn
 - Six scout projects were completed during 2020.
 - There are several boardwalk painting projects in progress.

- Future projects include adding an ATV barrier on a section off the orange loop, adding a new short trail to connect the creek loop with the FCT bridge underpass, pick up trash, among others.
 - See attachment for details: Lake Creek Preserve Eagle Project List
- Monarch Project – Dave
 - Several spots were selected to plant in Spring 2021. Plants will come from the Montgomery County Master Gardener Greenhouse, and seeds will be bought with the Lady Bird Johnson grant.
- Hog Control – John
 - Glenn will keep an eye on hunters using the recently installed camera.
 - John Wilson is continuing to remove hogs from the preserve.
 - Some people were spotted at night. Visitors are not allowed after dark for safety reasons.
- Security/Usage Monitoring/Illegal Hunting – Glenn
 - The functionality of the trail counter has been restored and Glenn will try to ave a report ready for the next meeting. Our 3G camera observed that the sheriff deputies had caught some night visitors in the preserve several nights ago. It does not detect the people coming from Woodforest o the Blue Trail.
- **Canoe Trail – Ryan/Mike**
 - Committee Development
 - Progress on Access Points
 - Ryan announced that the canoe trail safety plan is in place.
 - Mike will check on a possible easement access and , prep the the boat engine for storage and will use a drone to spot log blockages along the creek.
- **County Acquisition of Additional Preserve**
 - Status of land acquisition – Glenn/Cheryl/Tom
 - Northwest section of the 539 acres preserve needs to go into an easement.
 - Charlie still working on getting land title. A meeting has been arranged to obtain Montgomery Trace support for the project.
 - Trail Extension to proposed nature center – Glenn
 - Glenn showed a map of the potential location of the new trail west of FCT.
 - Glenn explained that opening this new trail would probably take a couple of years because it is done through Scout projects.
 - Charlie wants to build a sports complex close to the nature center.
 - LIDAR based Topographic Map – Pilar
 - 2-ft contour line file was provided.
- **Coming Program Events**
 - **Next Preserve Work Day date TBD**
 - **Project Wild Workshop MISD – On Hold pending resolution of pandemic**
- **Next Meeting – Tuesday, January 19 (No December meeting)**

8:23 pm – meeting adjourned

LCGP FINANCIAL STATUS

November 13, 2020

Total Checking: \$ 10978.02; Opex: \$ 5674.21; Capex/Program: \$5308.81

Liabilities: \$0

Remaining WMPID Grant available \$3088.26

2020 QUARTERLY INCOME/EXPENSE					
FIRST QTR		INCOME	794.5	EXPENSE	1983.2
2ND QTR		INCOME	507.59	EXPENSE	4852.26
3RD QTR		INCOME	1500	EXPENSE	321.72
4TH QTR		INCOME		EXPENSE	

TOTAL

2020 BUDGET STATUS 11/13/2020

PROJECT	ITEM	#	UNIT COST	2020 APPROVED	ACTUAL	COMMENTS
CAPITAL IMPROVEMENTS	Scout Projects	4	300	1200	1512.83	scout projects, road,paint storage module, landscaping, rebar
	TOTAL			1200	1512.83	
PROGRAM	Project Wild Workshop	1	1000	1000	525	Books and materials for 15
	speakers	4	250	1000		
	refreshments	4	50	200		
	signs	2	200	400	1497.34	Warning, flood plain, directional sign and laminated map for kiosk; hog repellent,pollinator signs, warning and directional signs, loop signs
	portapotties	4	125	500		
	TOTAL			3100	2022.34	
EQUIPMENT	game cameras/trail counter	1	300	300	1015.27	4 game cameras and security straps weed eater, shovels, rakes.tree trimmer, push brooms,
	Canoe Trail	1	1400	1400		
	TOTAL			1700	1015.27	
OVERHEAD	Web Site	1	287.64	287.64	21.77	Domain name
	Mail Box	1	288	288	288	
	Office Supplies	1	720	720	5.14	SOS Changes
	D&O/Liability Insurance*	1	1748.56	1748.56	1748	
	Accountant	1	450	450	450	
	TOTAL			3494.2	2512.91	
SCHOLARSHIP	with MGSWCD for \$1500	1	750	750	750	

	TOTAL			750	750	
	GRAND TOTAL 2020			10244.2	7813.35	

LAKE CREEK GREENWAY 2021 BUDGET PROPOSED

PROJECT	ITEM	2020 APPROVED	2020 ACTUAL 11-13- 2020	#	UNIT COST	ITEM TOTAL	2021 PROJECT TOTAL
CAPITAL IMPROVEMENTS	Scout Projects	1200	1512.83	5	300	1500	
	Miscellaneous Materials			1	250	250	
	TOTAL	1200	1512.83				1750
PROGRAM	Project Wild Workshop	1000	525	1		0	
	speakers	1000	0	2	300	600	
	refreshments	200	0	4	100	400	
	signs	400	1497.34	6	170	1020	
	portapotties	500	0	2	125	250	
	TOTAL	3100	2022.34				2270
EQUIPMENT	game cameras/trail counter	300	1015.27			0	
-	Canoe Trail	1400	0	1	1400	1400	
-	Miscellaneous	0	0	1	500	500	
	TOTAL	1700	1015.27				1900
OVERHEAD	Web Site	287.64	21.77	1	287.64	287.64	
	Mail Box	288	288	1	288	288	
	Office Supplies	720	5.14	1	750	750	
	D&O/Liability Insurance*	1748.56	1748	1	1748.56	1748.56	
	Security	0	0	1	?		
	Accountant	450	450	1	450	450	
	TOTAL	3494.2	2512.91				3524.2
SCHOLARSHIP	with MGSWCD for \$1500	750	750	1	750	750	

	TOTAL		750				750
	GRAND TOTAL 2020 & PROPOSED 2021	10,244.20	7,813.35				10194.2

2020 INCOME SOURCES

SOURCE	PURPOSE	2020 APPROVED	2020 ACTUAL	2021 PROPOSED
EXXONMOBIL VIP Grants	Operating	2000	2000	2000
Hauber Foundation	Project Wild/Programs	0	1500	0
WIMPID Grant	Operating and Capital	5,171.60	5,172	5,000.00
Friends of Lake Creek	Operating	?	750	1000
Dedicated Grants	Pollinator Project/Scholarship	750	1250	750 scholarship
	TOTAL		10,672	8500

LAKE CREEK PRESERVE EAGLE PROJECT LIST

10-30-2020

COMPLETED THIS YEAR

1. Develop a Section of Trail Nature Guide – Involves identifying 10 trees or special ecological features along trail, researching, preparing an educational writeup in format provided, then installing numbered posts – **COMPLETE Jarett Steiner**
2. Clean and Paint 2 existing observation decks - **COMPLETE David Azare**
3. Remove stump, add landscaping timber edging to entrance/kiosk area, add 3+ yards crushed granite to entrance area and 2-+ yards hardwood mulch to NE section of blue trail, install trail sign. – **COMPLETE Austin Sowards**
4. Add improved steps at ravines along creek loop similar to those at the NE trail head (include stable path for trail bikes adjacent to steps using appropriate geotextile to prevent erosion). Survey Orange and Blue trails, respace stones for shorter person's gait, extend stones as needed and add stepping stones as needed in remaining muddy spots, reposition sign at junction between creek loop and orange/blue trails. – **COMPLETE Vincenzo Buonincontri**
5. Widen E-W portion of Blue trail between NE and middle trail heads, widen to 6' where possible, take out tripping stumps and roots, relocate about 100' of trail at the cut bank along the creek loop and add 4-6 yards of pea gravel where needed at middle trail head and around picnic table and benches at that site. – **COMPLETE Brayden Walker**
6. Install Shelving in Storage module per approved design. Add solar powered lighting to module plan, Design, construct and place two picnic tables. – **COMPLETE Mace Puckett**

TAKEN - WORK PENDING

1. Tallowood Eradication: Eagle/Hornaday (several spring/summer projects) – Involves researching approved methods for removal, identifying the best approach (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete

after initial phase. Hornaday would require following up the following spring. Northern Part of Preserve – **TAKEN Tom McLaughlin**

2. Survey boardwalks, relevel where needed, identify those needing repainting. Prepare for painting and paint with Sherwin-Williams Duckback deck paint with textured nonslip additive (color to be defined). One or more projects may be combined with adjusting a picnic table. **ORANGE TRAIL TAKEN: Blake Hubert**
3. Add connecting trail between creek loop and FCT bridge underpass. **TAKEN Aiden Hitchins**
4. Construct a 6x6 observation platform overlooking Lake Creek along the creek loop. Plans supplied- **TAKEN Matt Trotter**
5. Thin understory between E-W Blue Trail and wetlands as appropriate, removing undesirable new growth to retain open bottomland forest habitat. Substitute for fire. **TAKEN Logan Cox**
6. Next Project: Extend pollinator/ native prairie along north side of road between storage container and speed bump – **TAKEN** Advisors: Jason McKenzie/Dave Pierce.
7. Survey Blue Trail boardwalks, relevel where needed, identify those needing repainting. Prepare for painting and paint with Sherwin-Williams Duckback deck paint with textured nonslip additive (color Buckthorn). **Ayaan Kadiwal, T 797?**
8. Prepare a seed bed with a rock retaining wall on the east side of the storage module/pollinator area. Seed with prairie/wildflower mix including milkweed. **TAKEN Levi Brown**
9. Plant aquatic milkweed - Survey appropriate areas, identify appropriate species, work with master gardeners to grow potted native milkweed. Plant and distribute seeds in selected wetland areas within preserve (winter/spring project). **TAKEN TJ Kohli** Advisor – Dave Pierce

AVAILABLE PROJECTS

1. Tallowood Eradication: Eagle/Hornaday (several spring/summer projects) – Involves researching approved methods for removal, identifying the best approach (give reasons), surveying an area for removal, then recruiting an appropriate team (chemicals need special adults). Eagle would be complete after initial phase. Hornaday would require following up the following spring.
2. Add ATV barrier and fencing as appropriate at end of Orange Creek Loop Extension within current 64 ac preserve. Also add additional signage noting entrance and preserve restrictions (plan attached). Future projects will include adding an ATV barrier and new trail connecting this trail to proposed nature center site on west side of Fish Creek Thoroughfare. There may also be some projects at the a