

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES JANUARY 17, 2017

Call to Order 7:10 pm

BOARD PRESENT: Krien VerBerkmoes, Glenn Buckley, Becky Zitterich, Tom Grayson, Dave Pierce, Allen Livingston, Stacy Edelen

GUEST – Tony Gonzalez

BOARD MEMBERSHIP AND ELECTION OF OFFICERS:

Krien resigned as a board member and secretary, but offered to help as time allowed. Becky agreed to take notes until a new secretary can be recruited.

Kelly appears to be over committed as treasurer. Glenn will talk to her about resigning from board , but staying involved as a Friend of Lake Creek.

Two Board position are open

Bob nominated Glenn for President and Becky for Vice President and acting Secretary. Seconded by Tom.

Approved unanimously.

Glenn will act as Treasurer pending recruiting a secretary.

Krien asked about applying for another Union Pacific Grant. Glenn will check submission deadline and suggested something related to improvements to canoe launch areas. Another possibility is to apply for a grant to develop initial design and costing for a nature/conference center.

FINANCIALS:

Glenn reported current account balance is \$6359.96 of which \$4364.88 is dedicated to capital improvements and \$ 1995.08 is dedicated to operating expenses. The \$2500 grant from the Haiber Foundation has not arrived yet and may be related to an incorrect zip code. The foundation is checking.

Glenn reviewed 2017 proposed budget of \$6653 which deferred storage shed rental. Bob recommended adding \$500 for tools and Becky offered their place to store equipment until acquire sufficient equipment to justify expenditure of storage shed. Also discussed getting the word out for donation of used shed that could be stored on a Board member's property for security.

PUBLICITY:–

Stacy noted that farmer's market is setting aside one booth for non-profits and offered LCGP a booth once a month. Agreed in third Saturday of the month to follow Board meetings for most months. Discussed need for copies of contact information from past display. Glenn will send a list in Excel format. Allen making booth very specific to what we need on preserve and canoe trail.

PRESERVE/TRAILS:

Bob reported that trail is in generally good shape except for hog rooting. Recently completed installation of safety fence at creek bench and an educational sign. 2017 maintenance days are tentatively scheduled for February 18, April 15, July 15 and November 4. Glenn reported that a Scout is planning to install benches this Saturday starting at 11:00am. He is also meeting with a new Scout in the afternoon to review Kiosk and boardwalk opportunities. Allen reported that the motocross park won't work, but Woodloch Place east of I45 off of 242 looks promising. Total trail from FCT bridge would be over 12 miles. Allen with Woodloch Place about access.

NATURE CENTER

No report. Glenn will try to arrange a meeting with Charlie when he gets back from Arizona

WEB SITE:

Donations and Coming Events pages have been updated. Coming Events is now News and Coming Events and newsletter have been moved to this page..

Krien noted that Woodland and Wildlife Expo needs to be added to schedule

BOARD MEETING SCHEDULE:

Bob was concerned that doing too much business at the Board meetings. Suggested that work should be handled in committee meetings. Agreed to try to go to quarterly board meetings with committees bringing issues and decisions to Board.

Proposed Board Meetings 3rd Tuesday of Selected Months:

January – Budgeting and Annual Calendar

April

July

October

Also discussed the following committees:

FINANCIALS/DONORS – Glenn, Tom

PRESERVES AND TRAILS – Bob, Allen, Tony

PUBLICITY/WEB SITE/FACEBOOK/TWITTER – Allen, Stacy, Glenn

COMING EVENTS/SPECIAL PROJECTS - Glenn

EVENTS

April 1 Woodland and Wildlife Expo

April 29 Arbor Day at Preserve (with Woodforest)

November 18 Wildlife Day at Preserve and Detention Basin (with Woodforest)

.Meeting adjourned at 8:40. Next board meeting will be April 17th.

Submitted by:

Becky Zitterich

Secretary

LAKE CREEK GREENWAY PARTNERSHIP BOARD MINUTES APRIL 18, 2017

Call to Order 7:10 pm

BOARD PRESENT: Glenn Buckley, Becky Zitterich, Tom Grayson, Bob Wise, Dave Pierce, Allen Livingston, Stacy Edelen

JANUARY MINUTES ACCEPTED

MEETING SCHEDULE: Glenn proposed meeting more frequently until committees are functioning well. Agreed to every other month.

BOARD AND COMMITTEE POSITIONS:

Treasurer – Glenn will solicit Exxon Mobil Retirees Club for possible volunteers

Safety Officer (including Hog Control) – Becky nominated John Wilson, seconded by Tom, approved unanimously.

FINANCIALS/DONORS:

Glenn reported \$9,266 in account. \$6564.35 for capital and \$2701.96 for operating. Income for quarter was \$3476 (included 2500 grant from Hauber Foundation and \$500 from ExxonMobil Foundation). Expenses were \$577.

Glenn to check with accountant regarding filing 501c3 requirement with IRS

Allen to check on requirements for Repsol grant – potential finding for canoe trail

PRESERVES AND TRAILS:

Preserve – Trail service day scheduled for coming Saturday. Recent mowing has left orange in generally good shape. Large dead tree along creek loop presents a hazard. Bob recommends redirecting the trail. Recommends moving vines stacked near large River Birch. Need to remove Tallow tree next to River Birch.

Lake Creek Paddle Trail – Recent survey took 8 hours due to number of obstacles especially near upper end.

PUBLICITY/WEB SITE/FACEBOOK/TWITTER –

Bob brought up the need to meet out and make more presentations to clubs and that the website by itself isn't the entire answer.

COMING EVENTS/SPECIAL PROJECTS –

Arbor Day at the Preserve – Woodforest (Tori Wayland) will share the cost of the two portapotties and are checking on additional exhibitors. Glenn has contacted NRCS, Texas Forest Service, HGAC and SJRA. Need volunteers to run trail tours and hands on exhibits.

Future Events – Bob will follow up with a person who gives presentations on edible and useful plants for future event. Glenn will check on freshwater ecologist for fall event.

Meeting adjourned at 8:40. Next board meeting will be June 20.

Submitted by:
Becky Zitterich
Secretary

LAKE CREEK GREENWAY PARTNERSHIP BOARD MINUTES JUNE 17, 2017

Call to Order 7:10 pm

BOARD PRESENT: Glenn Buckley, Becky Zitterich, Bob Wise, Dave Pierce, Allen Livingston, Stacy Edelen

GUEST – Leigh Plisco

APPROVAL OF MINUTES: Glenn misplaced April minutes. Becky resent and will approve at August meeting.

FINANCIALS:

Glenn reported current account balance is \$7313.45 of which \$6134.58 is dedicated to capital improvements and \$1490.73 is dedicated to operating expenses. Second quarter income was \$918.77 and expenses were 1988,99, Income included a \$500 ExxonMobil VIP grant and expenses included \$1359 for D&O insurance. Expect an additional \$1000 ExxonMobil VIP grant to arrive in July.

Fund Raisers/Grants- Allen recommended involving Repsol employees in the preserve maintenances as a way to improve chances of Repsol support. Allen will promote at our coming work days.

Stacy recommended approaching Women of Woodforest to see if they would make our organization one of their fundraising objectives. Stacy will pursue.

MEMBERSHIP:

PUBLICITY/WEB/FACEBOOK/TWITTER:–

Stacy proposed August 5 for a nature program at the Tamina Farmer's Market to promote the preserve. Glenn will check with Mike Scherer on a Fishing/Aquatic Ecology exhibit and Jannette Winkleman with Friends of Texas Wildlife.

Glenn is preparing a pictorial tour of the Lake Creek Preserve trail to go with the slide presentation on the Greenway.

Allen is checking on a possible venue for a presentation on the greenway projects.

Approved \$30 for a promotional announcement on Facebook announcing key events. Motion by Bob, seconded by Dave and approved.

PRESERVE AND CANOE TRAIL:

Bob recommended moving next work day to July 22. Approved. Bob would like to see benches installed at the entrance. Glenn will add to potential Scout projects.

Additional informational signs ready for installation. Glenn will follow up with request for help installing.

Glenn also reported that the 29th Eagle project is in progress to install an informational kiosk at the trail head. Scouts have completed well over 3000 hours of service to the preserve project.

Becky will check with John for a report on the number of hogs removed from the preserve this year.

Glenn reported that Fishing's Future as approval from the MUD to do a survey of the detention ponds.

Allen reported results of the survey trip down the creek and recommended finding an alternative take out due to the type of characters that inhabit the I45 bridge. Glenn will check again with the motocross folks. Allen also noted that the creek is not yet ready for general access and limiting promoted access to guided events. He also recommended locating a John boat for use in cutting out some of the most critical obstructions. Allen will pursue

COMING EVENTS/SPECIAL PROJECTS

Nature Center/Tie to New Nature Park -Glenn received a call from Virgil Yoakum regarding working together on the link between the preserve and the new nature park. Glenn also broached the idea of the nature/conference center to keep it in play.

Events

July 22 – Trail work day at the preserve

August 5 – Preserve promotion/activities at the Tamina Farmer's Market.

November: 18 Wildlife Day at Preserve and Detention Basin (with Woodforest)

ADJOURN

Meeting adjourned at 8:30. Next board meeting will be August 15th.

Submitted by:

Becky Zitterich

Secretary

LAKE CREEK GREENWAY PARTNERSHIP BOARD MINUTES NOVEMBER 28, 2017

Call to Order 7:45 pm

BOARD PRESENT: Glenn Buckley, Becky Zitterich, Bob Wise, Dave Pierce, Allen Livingston, Stacy Edelen

FINANCIALS:

Glenn reported current account balance is \$7419.65 of which \$4534.02 is dedicated to capital improvements and \$ 2885.63 is dedicated to operating expenses. To date fourth quarter income was \$515.72 and expenses were \$2082. Income included a \$500 ExxonMobil VIP grant and expenses included materials for several Eagle projects on the preserve, two canopies for events, a table, mailbox fee and sign for pond platform (details on attached sheets).

Glenn presented receipts for \$255.66 for reimbursement for the table, sign and table cloth carrying case paid for with personal card. Discussion followed regarding whether it would be more efficient to have a debit card associated with our bank. Tom proposed investigating a debit card with \$500 purchase limit and acquiring one if no fees and proper protections for unauthorized use. Unanimous support by board. **ACTION:** Glenn to check on possibility of obtaining a card for the organization.

ExxonMobil will be changing how they disburse grants and are going to direct deposit. They need a response from Becky through Becky@lakecreektx.org. **ACTION:** Becky needs to work out how to access her account and responds to ExxonMobil Foundation.

Fundraising- Glenn pointed that most of our operating expenses are coming from ExxonMobil grants and we need to work on developing additional sources of operating income. Identified that LCGP is signed up with Amazon and Kroger receiving a small income with only two people signed up. **ACTION:** Glenn to send members instructions on how to sign up. **ACTION:** Tom mentioned approaching the Woodlands Rotary and will send Glenn Bob Hathaway's contact info to try to set up a presentation to the Woodlands Club. Tom will also approach the Woodlands Development Group and Frank Tsuru to arrange a presentation and/or site visit to preserve to expose to completed work and long term objectives.

Annual Budget – **ACTIONS:** Glenn to prepare a reconciliation regarding proposed income and expenditures vs actual for 2017 and send out before the next meeting. Board members will identify budget items for 2018 and submit to Glenn before our next meeting.

MEMBERSHIP: Deferred discussion.

LCGP EQUIPMENT: Glenn present an inventory of current material owned by the association. Becky noted that need to add post hole digger. Allen noted that may have a donation of a canoe and will need a place to store it. Glenn agreed that can store at his place. **ACTION:** Glenn will check with Everett to see if there if Woodforest has a storage place we can use. Becky will check with Golf Course. All need to keep attentive to possibility of donation of storage shed.

PUBLICITY/WEB/FACEBOOK/TWITTER:

Stacy proposed a test of a feature of Facebook to promote the preserve and solicit funds. Board authorized a \$30 for a two month test. **ACTION:** Glenn to check with Derrick regarding putting together a promotional video on the preserve.

PRESERVE AND CANOE TRAIL:

Preserve - Bob noted that trail is currently in good shape, but need additional bench at entrance that can be used for meetings. **ACTION:** Glenn to research game and dummy cameras to prevent dumping and vandalism.

Bob also noted that we need to follow up with request that Forest Service measure the River Birch as candidate for state champion. **ACTION:** Bob will follow up contacts to see who to talk to. Glenn will check with John Wagner at Jones State Forest. Becky noted that Brian Gremminger can manufacture an automated trap for about \$1000 all in. Using our panels it would cost about \$500 for the gate manufacture and associated electronics. Becky has not been successful in identifying funding for this project. **ACTION:** Becky to prepare a proposal for the 2018 budget including all in cost ex panels, but include location of the trap and who would be responsible for set up and maintenance. Also continue to research potential funding sources.

Canoe Trail – Allen has purchased a john boat and trolling motor and done some preliminary clearing along the creek as a test. Glenn noted that for safety best to have a partner. **ACTION:** Allen will price a boat and trolling motor for the association to consider for the 2018 budget.

COMING EVENTS/SPECIAL PROJECTS

Registered to have a booth at the Woodlands and Wildlife Expo on March 24, 2018

ADJOURN

Meeting adjourned at 9:00.

Next board meeting will be January 16, 2018.

Submitted by:

Glenn Buckley