

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES JANUARY 19, 2016

Call to Order 7:05 pm

BOARD PRESENT - Krien VerBerkmoes, Becky Zitterich, David Pierce, Glenn Buckley, Tom Grayson, Karen , Kelly .

APPROVAL OF NOVEMBER MINUTES – Becky Zitterich moved to accept the minutes and the motion was seconded by Krien VerBerkmoes. Unanimous vote to accept as presented.

MITCHELL FOUNDATION – Glenn recommended that we joined the agreement with them concerning the pending development upstream of a waste water treatment plant for a new development by Quadvest, L.P and Magnolia Reserve, LLC. The board agreed to become a party to the settlement agreement.

FINANCIALS – Glenn indicated that there is approximately \$1,130 in the checking account. The grant request to Union Pacific for \$12,000 is still pending. If anyone has any ideas or suggestions for other grants they are to forward them to Glenn.

Annual budget items include:

- Web site fees - \$250
- Mailbox - \$144
- Office Supplies - \$150
- Liability Insurance - Need to research costs.

COMMITTEE REPORTS

MEMBERSHIP – Becky led discussion on the development of a brochure that can be used at public functions. It would include brief discussion of LCGP and have an application for membership. Krien VerBerkmoes requested that a handout be available for the Chamber of Commerce Breakfast meeting.

PUBLICITY – There will be an Earth Day celebration on April 9th at North Shore Park in The Woodlands. It was suggested that we have a booth.

PRESERVE/TRAILS – Dave stated that the TPWD would like to have a follow-up meeting with us for further discussion about the preserve. Dave stated that he would contact them to schedule a future meeting.

Glenn stated that there are still large trucks using the road in front of the trailhead and until they are finished with the new road construction just to the north, the parking lot and road upgrade project will be on hold. The county, however, will be putting in a culvert under the existing road that will be draining the new road to the north of the preserve.

Becky indicated that a representative from NRCS will be meeting with her the preserve in early February.

NATURE CENTER FUNDING – Glenn stated that he may have an individual that will do a high level cost estimate for the nature center.

OTHER ISSUES AND DISCUSSIONS

Glenn will be having a meeting with the Conroe ISD Science Coordinator January 20th.

The Greenprint project will be having their next meeting February 18th.

Next board meeting will be February 16th. Tom Grayson moved for adjournment and seconded by Kelly . The meeting adjourned at 8:45pm.

Submitted by:

Krien VerBerkmoes
Secretary

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES FEBRUARY 16, 2016

Call to Order 7:05 pm

BOARD PRESENT - Krien VerBerkmoes, David Pierce, Glenn Buckley, Bob Wise, Allen Livingston.

APPROVAL OF JANUARY MINUTES – Bob Wise moved to accept the minutes as corrected and the motion was seconded by David Pierce. Unanimous vote to accept as corrected.

FINANCIALS – Glenn indicated that there is approximately \$1,305 in the checking account. The grant amount from Union Pacific will be \$6,000 and should be received shortly. There are two requests at ExxonMobil for \$500 each based on hours donated by Glenn and David. We should get the checks in April.

COMMITTEE REPORTS

PUBLICITY – Ribbon cutting at the preserve was February 9th and was well attended. Glenn has received a call from Prodigee Agency offering to become a “sponsor.” They would put our logo on their website.

MEMBERSHIP – There was a discussion that the board may want to revisit member dues structure in the future if we have trouble getting new member interest.

Allen suggested that we put together a program that will track everyone that has indicated an interest in LCGP so that we may do a better job of communicating with them.

Glenn will talk with Tom about drafting a member/donation letter that can be used for the solicitation of donations.

PRESERVE/TRAILS – Dave has talked with Kelly N. at the TPWD and Kelly has indicated he would like to have a follow-up meeting with us for further discussion about the preserve. Dave stated that he would contact them to schedule a future meeting.

Glenn stated that there is \$150 in the checking account that has been designated for trails and Allen moved to use it for the next section of boardwalk and was seconded by Krien. The motion was approved unanimously.

Bob will be developing a maintenance calendar and requested that if anyone knows of something that needs to be done to email him so that note and track it. Current projects include trail maintenance, additional boardwalks, removal of invasive species and fence repair.

Becky will be getting with John regarding a plan to increase the removal of wild hogs. We do not want to spend a lot of the expected grant money on this problem.

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES MARCH 15, 2016

Call to Order 7:05 pm

BOARD PRESENT - Krien VerBerkmoes, David Pierce, Glenn Buckley, Bob Wise, Becky Zitterich, Tom Grayson.

APPROVAL OF JANUARY MINUTES – Tom Grayson moved to accept the minutes as corrected and the motion was seconded by Bob Wise. Unanimous vote to accept as presented.

INSURANCE – Glenn has filed an application for D&O insurance with Prodigy Insurance. He will also look into liability coverage for we are holding an event at the preserve.

The point was raised that we need to contact Charlie Riley concerning the possibility of liability coverage at the Preserve given that the property is owned by the county.

FINANCIALS – Glenn indicated that there is approximately \$1,305 in the checking account and received a donation today of \$250.00 from Prodigy Insurance. There are two outstanding grants from ExxonMobil and Glenn will be filing for another one.

There are obligations outstanding of \$300 to Bob Wise and \$219 to Glenn B. Glenn stated that he will convert it to a donation for boardwalks.

There was a discussion concerning the use of “dues” versus the use of another term. Bob Wise made a motion to use “annual donation.” It was seconded by Dave Pierce and approved unanimously.

COMMITTEE REPORTS

DONORS/RECRUITING – Tom G. is drafting a donation request letter.

PUBLICITY – The board is still looking for an individual to fill the publicity position. We still need to find ways to get in front of people to tell our story. Nextdoor.com will provide lists housing developments in the area.

Becky Z. will talk with a local cycling club.

PRESERVE/TRAILS – Dave P. coordinated a lunch meeting with Kelly Norrid a representative from TPWD. As the discussion focused on “invasives,” Kelly suggested that we have a person register for a license for the use of certain pesticides. He also provided several good suggestions on different methods to use when trying to remove invasives. Bob asked Dave and Becky to do a survey of the preserve for invasive species.

Bob W. is drafting a trail maintenance priority worksheet for the tracking ongoing work on the trails.

Becky continues to work with the hog hunter on the removal of wild hogs from the preserve. Glenn suggested that we may want to hold a public meeting about the hog issue.

Glenn indicated that the road to the preserve is not in good shape due to the weather. He will be talking to Don concerning the county work on the road and parking area.

CANOE TRAIL – With the new south entrance to Woodforest, we will need to determine how we will be able to access the launch on Lake Creek. The search continues to find a suitable take out site downstream at I-45. Alan canoed the creek from 149 to the bridge at the preserve and stated that it is very narrow and would require a lot of work.

WEBSITE – Glenn is working with Becky to learn how to maintain the site and he also stated that we now have two sponsors on the site: Prodigy Insurance and Tom's firm.

NATURE CENTER – No movement with Virgil.

OTHER ISSUES AND DISCUSSIONS

Glenn stated that Magnolia ISD has an interest in an Aquatic Ecology Program.

The final Greenprint project meeting is scheduled for March 24th at the SJRA Board Room in Conroe.

LCGP will have a booth at the Wildlife Expo in The Woodlands April 2nd and also at the Earth Day Event on April 9th at Northshore Park. Glenn will be at the Trash Bash in Conroe on April 2nd.

For our open house in May, it was suggested that we may want to invite SJRA, TPWD, Woodforest and others to have a booth.

As part of our educational outreach, we should think about what topics we may want to sponsor throughout the year.

Tom G. moved and Becky Z. seconded to adjourn the meeting at 9:05.

Next board meeting will be April 19th.

Submitted by:

Krien VerBerkmoes
Secretary

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES APRIL 19, 2016

Call to Order 7:10 pm

BOARD PRESENT - Krien VerBerkmoes, David Pierce, Glenn Buckley, Bob Wise, Becky Zitterich, Tom Grayson, Allen Livingston.

GUEST – Stacy Edelen

APPROVAL OF MARCH MINUTES – Tom Grayson moved to accept the minutes as corrected and the motion was seconded by Bob Wise. Unanimous vote to accept as presented.

FINANCIALS – Glenn indicated that he filed the IRS Form 999N for LCGP for 2015. There is approximately \$1,305 in the checking account. Currently we have three outstanding grants from ExxonMobil and expect to receive the funds in early May.

Glenn discussed that our annual operating budget will range from \$2,000 to \$3,000 with the D&O insurance premium being approximately \$1400.

Tom will finish letter for use with our email list of individuals that have expressed an interest in LCGP.

COMMITTEE REPORTS

PUBLICITY – Becky Z. made a motion to nominate Stacy Edelen to the board as the Publicity Chairman. Bob W. seconded the motion and was approved unanimously.

After some discussion about having a public event May 21st Bob W. moved to delay any open house until we are in a better position to host it effectively. It was seconded by Krien VB and approved unanimously.

There was some discussion on finding other events, etc. that we could participate at and have public exposure.

PRESERVE/TRAILS –Bob W. is finalizing a trail maintenance priority worksheet for the tracking ongoing work on the trails.

OTHER ISSUES AND DISCUSSIONS

The final Greenprint project meeting was held March 24th at the SJRA Board Room in Conroe. Next step is waiting for final recommendations to be issued.

Krien VB indicated that he would remain as Secretary for balance of this year but will not be committing to any other specific activities.

Meeting adjourned at 9:10. Next board meeting will be May 17th.

Submitted by:

Krien VerBerkmoes
Secretary

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES JUNE 21, 2016

Call to Order 7:10 pm

BOARD PRESENT - Krien VerBerkmoes, Glenn Buckley, Bob Wise, Becky Zitterich, Tom Grayson, Allen Livingston, Stacy Edelen, Kelly McDonald.

APPROVAL OF APRIL/MAY MINUTES – Bob Wise moved to accept the minutes and the motion was seconded by Tom Grayson. Unanimous vote to accept as presented.

FINANCIALS – Kelly indicated that there is approximately \$1,532 in the checking account. Currently we are still waiting on the Union Pacific grant and expect in late June or early July.

COMMITTEE REPORTS

MEMBERSHIP/RECRUITING – Tom is still working on how to take next steps for recruitments.

PUBLICITY – Stacy indicated that she has set up an email system that we will be able to drop names into a preformatted text as needed. She is also looking for articles, information, items etc, for our website, newsletter, and Facebook.

Bob asked for a generic PowerPoint presentation with an outline for anyone to be able to do a public presentation.

Glenn stated that he able to work on and make changes to our website set-up pages. There was a discussion on using “pages” versus “links” for documents within site so as to make is easier web search engines to find data on our site.

PRESERVE/TRAILS –There will be a working day on Saturday the 25th to re-set a floated section of the boardwalk. Look to start at 8. Damage from recent flooding included minor damage to the trails, drift wood and trash caught up in the trees and brush.

Bob indicated that we are not getting enough volunteers for our trail work days. He suggested that we look into the possibility of working with the county for make available opportunities for individuals that need to do community service as part of the sentencing process. Tom will talk to Judge Kathy Hamilton.

Allen stated that he is looking to have a work day on the creek in the next 2-4 weeks. The canoe access to Lake Creek is on hold until SJRA gets their access set-up.

Parking and road to the preserve on hold till the work on Fishcreek is finished. The nature/conference center is also on hold for now.

Meeting adjourned at 8:30. Next board meeting will be July 19th.

Submitted by:

Krien VerBerkmoes
Secretary

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES JULY 19, 2016

Call to Order 7:05 pm

BOARD PRESENT - Krien VerBerkmoes, Glenn Buckley, Bob Wise, Tom Grayson, David Pierce

FINANCIALS – Glenn indicated that there is approximately \$7,498.02 in the checking account. We have received the Union Pacific grant and Glenn has applied for another \$500 from ExxonMobil.

COMMITTEE REPORTS

PUBLICITY – Our Facebook is up and running. Glenn is currently working on the PowerPoint presentation that anyone could use.

PRESERVE/TRAILS – Bob is thinking that the third Saturday of the first month of each quarter would be scheduled as a work day for trail maintenance etc. Current work projects include repairing a couple of tilted boardwalks and pulling the vines of the River Birch neat the creek.

Glenn indicated that there potentially two new eagle scout projects for additional boardwalks. In addition, two scouts are working on writing trail guides for the orange trail. He also showed the board two new signs to be put up in the Preserve.

Parking and road work to the preserve still waiting for final bids.

Glenn attended a BPA meeting and was made aware that they had inventoried Cypress Creek and that there would be good information that we could use. Also we are still working on the access and pullout locations for the canoe trail.

EVENTS – Meeting with Magnolia ISD, Preserve Open House Oct. 22 with potentially a tour being offered to attendees of the Texas Master Naturalist State Meeting being held in Conroe the same weekend.

APPROVAL OF APRIL/MAY MINUTES – Tom Grayson moved to accept the minutes and the motion was seconded by David Pierce. Unanimous vote to accept as presented.

Meeting adjourned at 8:30. Next board meeting will be August 16th.

Submitted by:

Krien VerBerkmoes
Secretary

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES AUGUST 16, 2016

Call to Order 7:10 pm

BOARD PRESENT - Krien VerBerkmoes, Glenn Buckley, Allen Livingston, David Pierce, Becky Zitterich

GUEST – Janette Winkelmann, Friends of Texas Wildlife.

APPROVAL OF BOARD MEETING MINUTES – Glenn moved to accept July minutes as presented and seconded by David. Approved unanimously.

FINANCIALS – Glenn indicated that there is approximately \$6011.00 in the checking account. Glenn has applied for a HEB Grant. Krien moved to accept financials as presented and seconded by Allen. Approved unanimously.

PARTNERSHIPS – Jane Winkelmann discussed her association with Friends of Texas Wildlife and would like to be able to use the Preserve as a release site for rehabbed wildlife when appropriate. Everyone is in agreement for her to do it.

Glenn is continuing conversations with Magnolia ISD.

PUBLICITY – Our Facebook is up and running and looking great.

PRESERVE/TRAILS – David and Bob did maintenance work last Saturday and trails appear to be in good shape. Glenn has also mowed.

A discussion was held on having a work day prior to the open house in October. It was scheduled for October 8th with the 15th as a rain date.

Glenn indicated that Don would be putting aggregate on the entrance road up to the trail head. There is also talk of paving it at a later date. The “crossover” is still on hold.

Allen is going to schedule a date to make a run down the creek and do a little work at the same time. He will contact BPA when the date is set.

There was a brief discussion about the potential for needing liability insurance for volunteers when working on preserve projects.

EVENTS – Preserve Open House Oct. 22 with a rain date of Oct. 29. A tour is being offered to attendees of the Texas Master Naturalist State Meeting being held in Conroe the same weekend (22nd).

APPROVAL OF APRIL/MAY MINUTES – Tom Grayson moved to accept the minutes and the motion was seconded by David Pierce. Unanimous vote to accept as presented.

Meeting adjourned at 9:00. Next board meeting will be September 20th.

Submitted by:

Krien VerBerkmoes
Secretary

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES SEPTEMBER 22, 2016

Attendees: Becky Zitterich, Tom Grayson, Dave Pierce, Stacy Edelen, Allen Livingston, Glenn Buckley

The meeting began at 7:00 with a motion by Glenn Buckley to accept the minutes from the last meeting. Tom Grayson seconded and all others concurred.

Discussed the fact that the Exxon Mobil check for Lake Creek volunteers had not yet been received and possible impact on Lake Creek account balance. Further discussion of accounting strategies regarding the use of Quickbooks at \$130/ year for non- profit. Tom suggested we discuss preferences with Kelly/ treasurer. Tom brought up that he may discuss with Gina Clark the possibility of her doing our books. Stacy suggested the possibility of using an accounting system called Waveapps.

Glenn brought up the possibility of getting funding from HEB for Project Wild Youth Training and community programs . That application is pending?

There was a short discussion of volunteer possibilities through The University of Houston's program recently attended by Glenn Buckley and Krien VerBermoes.

Discussion of Lake Creek involvement in "Get Out There Houston" , a project through Houston Wilderness to support lower school student experiential environmental education.

Glenn has successfully set up a Kroger Grocery rebate system that will donate to Lake Creek based on participants purchases there.

Discussion of a Facebook volunteer page to be set up by Stacy Edelen. Everyone approved but Tom suggested we have Bob Wise look at it before going on line with it.

The October 8th trail maintenance day was discussed. Alan and Stacy had another contact with Boy Scout troop 889 since Becky's had not been successful.

Tom said he would check with Kelly Hammon that the October 22 open house in the Lake Creek Preserve was posted on the Montgomery Chamber's calendar. Glenn said he would post it on the NextDoor website.

Becky will look into signs for the Open House.

Meeting was adjourned at 8:30.

Becky Zitterich
832-922-1129

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES OCTOBER 18, 2016

Call to Order 7:05 pm

BOARD PRESENT - Krien VerBerkmoes, Glenn Buckley, Becky Zitterich, Bob Wise, Tom Grayson, Stacy Edelen

GUEST – Ron Saikowski, President Conroe Rotary

APPROVAL OF BOARD MEETING MINUTES – Bob moved to accept September minutes as presented and seconded by Tom. Approved unanimously.

FINANCIALS – Glenn indicated that Kelly is not able to fulfill the duties of the treasure at this time and we do to determine how to proceed. There was discussion as to the possibility of the use of an outside accountant. Tom is to look into that possibility. Glenn stated that the balance in the checking account is \$6588.95

MEMBERSHIP/RECRUITING – Tom commented on the possibility of a more professional document for use with our introduction to and solicitation to other organizations.

PUBLICITY – Stacy suggested that we should consider the use of video clips showing the preserve and projects that are ongoing and completed. Bob made a motion and seconded by Becky to have Stacy look into the production of a video and associated costs and report back at our next meeting. Approved unanimously.

Glenn asked Becky to look into additional ideas to promote LCGP.

PRESERVE/TRAILS – Bob reported that the work day on October 8th went very well. There was a great turnout of Scouts and Leaders. Suggestion made as to how we might get troops to each adopt a date in a quarter to do a work day.

Bob raised the possibility to have a couple of benches put along each of the trails. Glenn indicated that he would raise it when discussing possible projects with future eagle scouts. He also stated that a scout is working on the next section of the trail guide.

There is nothing new on the canoe trail.

EVENTS – Preserve Open House Oct. 22 with a rain date of Oct. 29. The road have been improved and the parking area also been covered with crushed asphalt.

HOG TRAPPING- Becky stated that a trap has been set up and being baited and monitored. Currently there is a large number of hogs in the area.

Glenn moved to adjourn and seconded by Tom.

Meeting adjourned at 9:40. Next board meeting will be November 15th.

Submitted by:

Krien VerBerkmoes
Secretary

LAKE CREEK GREENWAY PARTNERSHIP

BOARD MINUTES NOVEMBER 15, 2016

Call to Order 7:10 pm

BOARD PRESENT - Krien VerBerkmoes, Glenn Buckley, Becky Zitterich, Tom Grayson,

GUEST –Tony Gonzalez

FINANCIALS – Glenn reviewed the budget for 2017 and indicated that we need to include \$2000 for projects and an additional \$400 for incidentals. Glenn stated that the balance in the checking account is \$6415.25 as of October 31st. Glenn and or Tom will follow up on the possibility of using an outside accountant to help maintain our books. Glenn stated that he has sign us up to participate in the Kroger program will generate a donation to us when individuals use their Kroger card.

Glenn indicated that our “501(c)3” document has been added to our website.

PUBLICITY – Glenn reported that that there had been a good response to our presence at the Farmers Market. He stated that he had conversations with Target and they have a volunteer program. Thought is that we may be able to use them for a trail maintenance project.

Glenn asked Becky to look into additional ideas to promote LCGP.

PRESERVE/TRAILS – Glenn reported that there are four projects in the works. They include construction of 4 benches, additional boardwalk on the blue trail, tree ID on the orange trail and, a trail guide for the blue trail.

There has been a lot of hog damage along the trails.

There is hold on the canoe trail until we can get a better understanding of the new road and bridge construction.

EVENTS – There was a discussion as to whether or not we should host two events at the preserve. One being in the spring and the other in the fall.

Glenn moved to adjourn and seconded by Tom.

Meeting adjourned at 8:40. Next board meeting will be January 17th.

Submitted by:

Krien VerBerkmoes
Secretary